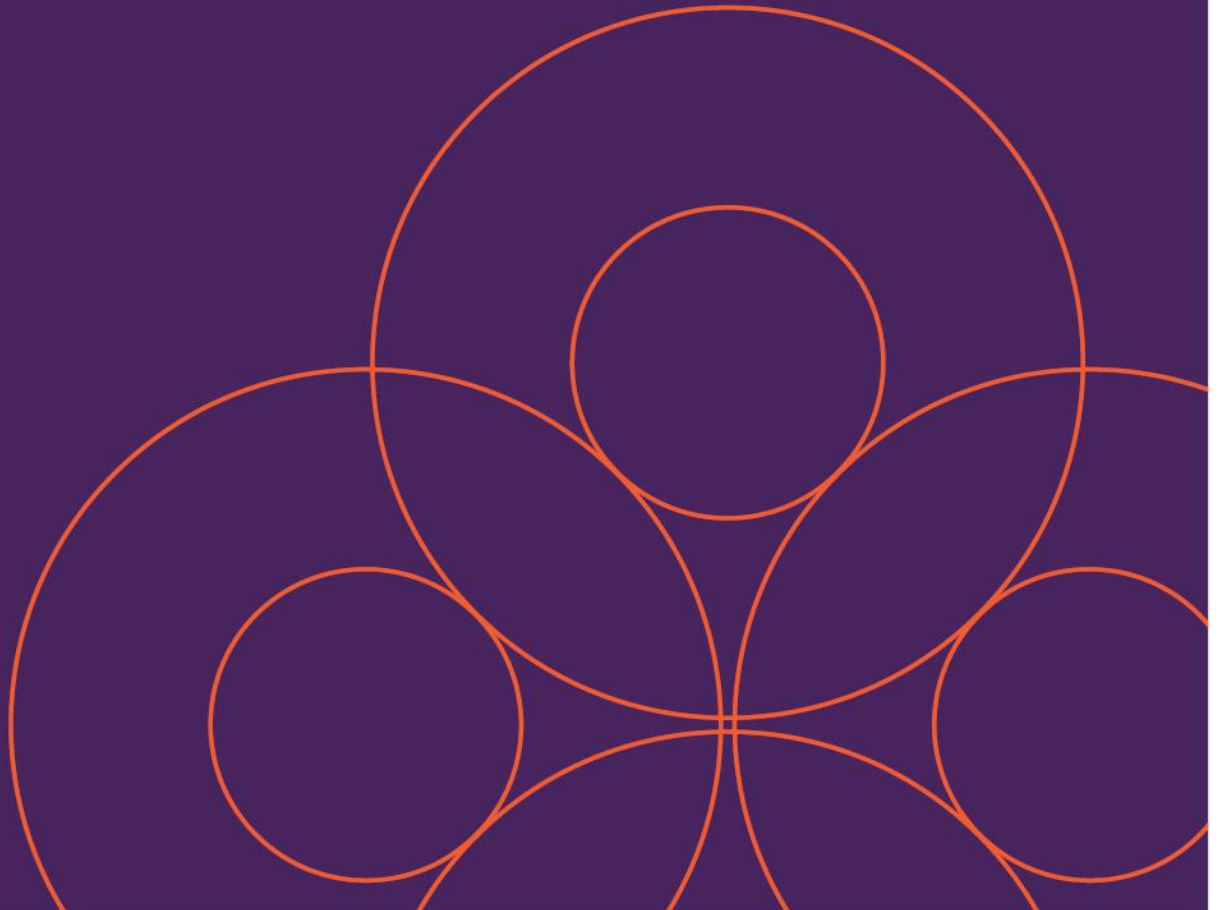




**Higher Education
Gender-based
Violence Regulator**

**Collecting annual reporting
data under the National
Higher Education Code to
Prevent and Respond to
Gender-based Violence**

Initial Guidance: April 2026





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The document must be attributed as the Higher Education Gender-based Violence Regulator’s Annual Data Reporting Guidance for the National Higher Education Code to Prevent and Respond to Gender-based Violence.

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Acknowledgment of Country

We acknowledge the Traditional Owners and Custodians of Country throughout Australia and their continuing connection to land, waters and community. We pay our respects to them, their cultures and Elders past and present.

Victim-survivor acknowledgement

We acknowledge the strength, courage and resilience of those who have experienced gender-based violence. Their lived experience and tireless advocacy have been instrumental in shaping the National Higher Education Code to Prevent and Respond to Gender-based Violence.

Everyone deserves to live a life free from gender-based violence and the opportunity to reach their full potential in higher education. To those whose voices have inspired this change and continue to guide this work—thank you for shaping a future where safety, equality and respect are the foundation of higher education.

1.0 About this initial guidance

1.1 Scope

The purpose of this initial guidance is to support higher education providers and relevant student accommodation providers to **collect high-quality data on incidents of gender-based violence**, as required under paragraphs 6.12 - 6.14 of the *National Code to Prevent and Respond to Gender-based Violence* (the National Code).

In providing this initial guidance, the Higher Education Gender-based Violence Regulator (GBV Regulator) recognises that higher education providers and relevant student accommodation providers may need time to ensure they have strong and high-quality data collection systems in place that can appropriately capture and store the information required.

Further guidance will be provided to support higher education providers to **report** data to the GBV Regulator. Additional information will build on, and be consistent with, this guidance.

This guidance applies to:

- All Table A and Table B providers under the *Higher Education Support Act 2003 (Cth)*
- Other higher education providers registered under the *Tertiary Education Quality and Standards Agency Act 2011 (Cth)*
- Relevant student accommodation providers, as set out in Standard 7 of the National Code.

This document does not provide guidance in relation to other data collection and reporting requirements outlined in the National Code (outside the annual reporting process). Providers must familiarise themselves with all the requirements outlined in the National Code and ensure they have established appropriate mechanisms to demonstrate compliance as required.

Clarifying note

This document uses the term 'incident' to refer to occurrences of gender-based violence, in alignment with the wording of the National Code. This terminology can unintentionally reinforce individualised responses and obscure the systemic and structural nature of gender-based violence.

The GBV Regulator acknowledges that gender-based violence is rarely a single, isolated event.

1.2 Alignment with other materials

This initial guidance forms part of a suite of materials produced by the GBV Regulator in relation to meeting the requirements of the 7 standards of the National Code and can be found on the department's [website](#).

These materials include:

1. *National Higher Education Code to Prevent and Respond to Gender-based Violence 2025*
2. *Action Plan Addressing Gender-based Violence in Higher Education*
3. *National Plan to End Violence against Women and Children 2022–2032*
4. *GBV Regulator's Regulatory Statement*
5. *GBV Regulator's Compliance and Enforcement Policy*
6. *GBV Regulator's Regulatory Guidance for the National Higher Education Code to Prevent and Respond to Gender-based Violence*

1.3 Document version history

Version	Publication date	Changes since last version
1	16 March 2026	-
2	30 April 2026	Updates to clarify requirements relating to overseas incidents and other minor amendments for clarity in response to sector feedback.

2.0 Introduction

2.1 Background

The [National Code](#) sets standards and requirements for higher education providers to prevent and respond to gender-based violence, including in student accommodation settings.

Data plays a critical role in understanding the nature and prevalence of gender-based violence, identifying the needs of different groups, measuring progress and informing policy and program design.

Standard 6 of the National Code aims to strengthen data collection systems and explain evidence on gender-based violence across higher education providers.

Providers are required to collect and report:

- process data on implementation of policies, procedures, plans and related activities
- de-identified data on incidents of gender-based violence enabling trend analysis and systemic responses
- administrative de-identified demographic data and enrolment/engagement characteristics of disclosers and respondents.

Standard 6 also outlines requirements relating to how data is collected, held and handled, and how data should be used to inform and strengthen a provider's whole of organisation approach, evaluation and planning.

Stipulations as to the information the Secretary may require a provider to supply data on, are also outlined in Standard 6, along with the specification that the provider must make available information and data in the manner and form requested by the Secretary.

Standard 7 of the National Code establishes requirements for providers to comply with Standard 6 with respect to data collection and reporting for student accommodation that they own, operate, and manage, as applicable.

Providers must also have arrangements in place with student accommodation providers that are controlled by, or otherwise affiliated, with a higher education provider to meet data collection and reporting requirements consistent with Standard 6 as applicable.

Clarifying note

The terms *Discloser* and *Disclosure* are used throughout this document. It is important to acknowledge these are distinct terms with distinct meanings under the National Code:

Discloser means a person who has shared their experience of Gender-based Violence. In practical terms, this will often be a victim-survivor. It is possible that the *Discloser* may not be the person reporting the incident.

Disclosure means the provision of information about a person's experience of Gender-based Violence to a Provider by the Discloser or another person. It is possible that the *Disclosure* may be made by a person other than the *Discloser*.

Purpose of annual data collection

The collection of accurate, high-quality data will:

- support monitoring of provider compliance and accountability with the National Code
- enable timely recommendations to providers to strengthen prevention and response to gender-based violence

- evaluate sector impact and effectiveness of preventing and responding to gender-based violence
- expand the national evidence base through:
 - greater transparency of experiences of gender-based violence
 - informing national strategies building evidence of the systemic and cultural barriers for prevention and response
 - analysing the impacts of gender-based violence, including how different demographic characteristics impact risk and responses.

Providers are expected to use the data they collect to inform their prevention and response activities under the National Code, with a focus on continuous improvement.

2.2 Safety and privacy of data collection

Trauma-informed and person centred

The National Code requires that data is collected in a safe, **trauma-informed** and **person-centred** way. This must always be the priority of providers when collecting data from disclosers of gender-based violence and respondents.

Trauma-informed means an approach that applies the core principles of safety (physical, psychological and emotional), trust, choice, collaboration and empowerment. It should minimise the risk of re-traumatisation and promote recovery and healing to the greatest extent possible.

Person-centred means ensuring that the Discloser's needs and preferences are at the centre of decisions made in response to the Disclosure. The response systems, policies and procedures affirm the Discloser's dignity and support their healing by genuinely considering their wishes and the impact that decisions may have on them, while at all times ensuring the safety and wellbeing of the Discloser and other Students and Staff.

Example

A practical example of applying a trauma-informed approach in the context of data collection would be to leverage existing student information systems to identify key demographic data regarding disclosers and respondents (where possible).

This would avoid the need for impacted parties to provide demographic information that the provider already has access to, reducing the risk of re-traumatisation.

Other practical examples include a "tell it once" approach, providing private and safe spaces, allowing breaks, and being mindful of timing when asking questions for data collection purposes.

The GBV Regulator has published [Regulatory Guidance for the National Code](#) which provides further information regarding these concepts and how they can be practically applied.

Safety by design

The eSafety Commissioner has issued [guidance on embedding safety by design](#) in IT systems to minimise online threats. Providers should consider this guidance in the design and development of any systems implemented to support collection and reporting of data on instances of gender-based violence, noting the particularly high risks of harm to disclosers and respondents.

Privacy

Providers must ensure that all data collection, storage and handling comply with the requirements of the *Privacy Act 1988* and the [Australian Privacy Principles](#). This includes applying strict safeguards to protect personal information, ensuring data is de-identified wherever possible to uphold privacy, security and integrity and informing individuals how their data will be used and stored.

Providers should maintain and review their data management systems and processes to ensure ongoing compliance and security.

Further guidance on managing privacy and personal information is available on the [Office of the Australian Information Commissioner website](#).

Security

Providers must ensure that they have appropriate arrangements in place to ensure data is stored securely, including ensuring that only individuals with legitimate needs and the appropriate clearances can access and use the data.

When handling data, providers should ensure assets are:

- Protected from tampering or unauthorised alteration
- Safeguarded against deletion or loss
- Restricted from unauthorised access.

2.3 Expectations regarding increases in disclosures and reporting

Successful implementation of the National Code will raise awareness and improve provider policies, procedures and systems. Evidence indicates there is a strong

relationship between increased awareness and understanding of gender-based violence and a higher likelihood of reporting and help seeking¹.

Accordingly, the GBV Regulator anticipates that enhanced community information and awareness-raising activities undertaken by providers – both to comply with the National Code and as part of their broader prevention and response efforts – may contribute to an increase in the number of incidents being disclosed or reported.

Importantly, higher levels of disclosures and reports may indicate positive change, signalling that gender-based violence is becoming less tolerated within the community, that victim-survivors are seeking help, and that the provider's efforts to inform the community of accessible pathways to disclose, report and seek support are effective.

The purpose of data collection and reporting under the National Code is not to admonish providers for instances of gender-based violence, but to support the sector to effectively identify and respond to it. Transparent and accurate reporting is critical to achieving this outcome.

2.4 Legislative framework

The National Code has been made by the Minister for Education under the [Universities Accord \(National Higher Education Code to Prevent and Respond to Gender-based Violence\) Act 2025 \(Cth\)](#) (the Act).

The Act provides the Secretary with powers to monitor and enforce compliance with the National Code, including requiring higher education providers to supply documentation and information.

Providers should ensure they are familiar with their obligations under the Act to ensure ongoing compliance. Some of the key requirements which are particularly relevant to this guidance include:

- **Comply with the National Code:** providers must implement and adhere to all requirements set out in the National Code (Section 20).
- **Recordkeeping:** providers must retain records relevant to compliance with the Act and the National Code for a minimum of 7 years (Section 21).
- **Provide required information:** providers must supply information to the Secretary as required (Sections 22 and 27).

¹ Coumarelos C, Weeks N, Bernstein S, Roberts N, Honey N, Minter K and Carlisle E (2023) [Attitudes matter: The 2021 National Community Attitudes towards Violence against Women Survey \(NCAS\), Findings for Australia](#), ANROWS, accessed 16 January 2026; Our Watch (2024) [Report card: Tracking progress in the primary prevention of violence against women](#), Our Watch, accessed 16 January 2026

- **Notification of changes or non-compliance:** providers must notify the Secretary within 14 days of becoming aware of any inaccurate information previously provided or any contravention of the Act or Code (Section 23).
- **Avoid false or misleading information:** providers must not give false or misleading information to the GBV Regulator. This applies to all forms of communication, including reports, submissions and responses to notices (Section 24).

3.0 Collecting data

3.1 Key dates

The following dates apply for the commencement of data collection requirements under the National Code:

1 January 2026	Table A and B providers under the <i>Higher Education Support Act 2003</i>
1 January 2027	All other higher education providers registered under the <i>Tertiary Education Quality and Standards Agency Act 2011</i>

Providers must ensure they have appropriate processes, procedures and systems in place to collect data required from these dates.

3.2 Data elements to be collected

The table at [Appendix A](#) sets out the data elements to be collected for **each in-scope incident** of gender-based violence, including accepted response options for each element, for the purpose of annual reporting to the department.

3.3 In-scope incidents

For the purposes of collecting and reporting data under the National Code, an in-scope incident is any incident which:

- relates to an allegation of gender-based violence perpetrated by or against a student or staff member of the higher education provider
- is disclosed or reported in Australia to the higher education provider, or a student accommodation provider owned, operated, managed, otherwise controlled by or affiliated with the higher education provider (as per **Standard 7** of the National Code).

To assist providers in considering how to collect and report incidents, [Appendix B](#) provides some possible scenarios and shows what information should be collected and reported to the GBV Regulator.

For relevant definitions of **student** and **staff**, refer to [Appendix C](#) or the National Code.

Incidents that occur off campus

The National Code applies regardless of where gender-based violence occurs. This includes in off-campus settings, online and technology-facilitated abuse, as well as family and domestic violence.

Providers must collect data on all instances of gender-based violence reported to them which involve a student or staff member, regardless of where it occurred.

Incidents that occur overseas

Providers are only required to collect and report data on instances of gender-based violence disclosed or reported to them **in Australia**.

This includes where an incident **occurs** overseas, for example while a student or staff member is on placement or participating on an international trip, and that student or staff member makes a disclosure or formal report to their provider once they return to Australia.

For the purposes of annual data reporting, incidents which occur at an overseas campus and are not disclosed or formally reported in Australia are not in-scope and should not be included in data provided to the GBV Regulator.

Although not a legal requirement under the National Code, where the provider is notified of an incident while a staff member or student is overseas, they should:

- ensure they have appropriate systems and resources in place to provide immediate support to impacted students and/or staff
- consider what policies/procedures should apply when the student or staff member returns to Australia, including whether National Code obligations are triggered at that time
- retain records and data for their own purposes – for example, to ensure compliance with other laws such as occupational health and safety.

If an international student or staff member is on placement with an Australian higher education provider, the National Code applies. Where that student or staff member discloses or reports an experience of gender-based violence to the Australian provider, the provider needs to ensure a trauma-informed and person-centred response in accordance with requirements in the National Code. These incidents must also be included in annual data reporting.

Historical incidents

All incidents of gender-based violence disclosed or reported to the provider within a reporting period must be included in annual data reporting to the GBV Regulator, regardless of when the incident occurred.

It is anticipated that there will be an increase in disclosure or reporting of historical incidents as awareness of gender-based violence increases, societal tolerances reduce, and systems improve.

Incidents that do not relate to a student or staff member

The National Code sets out requirements regarding students and staff of higher education providers.

If an incident solely involves third parties (for example, between members of the public who are accessing the university's campus), it falls outside the scope of the National Code and should not be reported through the annual data reporting process.

Important Note: Providers may still have a duty of care to support an appropriate response to incidents which do not fall within the scope of the National Code.

Determining whether an incident is gender-based violence

Gender-based violence is defined in the National Code as:

'any form of physical or non-physical violence, harassment, abuse or threats based on gender, that result in, or is likely to result in harm, coercion, control, fear or deprivation of liberty or autonomy.'

The data elements table outlined at [Appendix A](#) includes a list of common types of gender-based violence. However, this is not an exhaustive list, and providers will need to exercise discretion in determining whether a reported incident should be categorised as gender-based violence and therefore included in annual data reporting.

Implementation of data collection requirements

The GBV Regulator acknowledges the National Code introduces significant requirements for the collection of data related to instances of gender-based violence, and it may take time to implement mature data collection processes and systems which align with these requirements.

As the National Code establishes legal requirements, all data reporting obligations are required by law. However, the GBV Regulator intends to adopt a phased approach to data collection. In Year One, providers will be required to report a core subset of the legally required data, with the full dataset to be collected as systems and capability mature.

In recognition of this, the data elements table outlined at [Appendix A](#) indicates whether a data element is:

- **Required from year one (indicated by a ‘*’ symbol)** – these data elements must be included in all reporting from the commencement of the National Code. These elements relate to basic information about incidents, disclosers and respondents, as well as the provider’s response to the incident and it is expected providers will already be collecting this information.
- **Required once mature** – these data elements may be listed as ‘unknown’ or ‘N/A’ in the first 1-2 years of reporting to the GBV Regulator, recognising that these elements may not have previously been collected by the provider and will require time to collect safely and effectively. These elements relate to more detailed information about incidents, disclosers and respondents.

Important Note: It is expected that providers will actively take steps to develop processes and systems to facilitate collection of all data requirements within a reasonable timeframe. The GBV Regulator may seek evidence regarding the work that providers are undertaking to support this.

Providers who cannot demonstrate reasonable progress toward implementing the full data collection and reporting requirements outlined in this document may be subject to more significant compliance monitoring and enforcement action in future.

3.4 Student accommodation providers

Standard 7 of the National Code requires student accommodation providers that are directly owned, managed, operated, controlled by, or affiliated with, a higher education provider to collect data as per the requirements of **Standard 6** of the National Code. This data must be collected as per the requirements set out in Section 3 of this guidance.

Higher education providers are responsible for collating this data with all other data on incidents of gender-based violence that have been disclosed or reported directly to the provider and other relevant student accommodation providers, for inclusion in a single, consolidated annual report to the Secretary.

Higher education providers must have arrangements in place that require relevant student accommodation providers to collect and report data directly to the provider.

All efforts must be made to avoid duplication of data. For example, if an incident of gender-based violence is initially reported to a student accommodation provider, but that accommodation provider refers the matter to the higher education provider for action/resolution, the incident must only be recorded once in the annual data report, rather than being recorded against both the accommodation provider and higher education provider.

4.0 Reporting data

The GBV Regulator will issue further detailed guidance to support reporting of data.

4.1 Key dates

Under the National Code, higher education providers must submit annual data reporting to the GBV Regulator by 30 June each year, commencing from:

30 June 2027	Table A and B providers under the <i>Higher Education Support Act 2003</i>
30 June 2028	Other higher education providers registered under the <i>Tertiary Education Quality and Standards Agency Act 2011</i>

4.2 Reporting period

Providers will be required to report data on a **calendar year** basis. This means that all incidents of gender-based violence which are reported in a given calendar year must be included in the data reported to the GBV Regulator by 30 June of the following year.

For example:

- **Table A and B providers** will report all incidents of gender-based violence that were reported between 1 January 2026 and 31 December 2026 in their annual data reporting due 30 June 2027.
- **Other higher education providers** will report all incidents of gender-based violence that were reported between 1 January 2027 and 31 December 2027 in their annual data reporting due 30 June 2028.

Where an incident is reported but not resolved in a calendar year

Providers must include all instances of gender-based violence disclosed or reported to them within the reporting period, including where the matter is still ongoing (for example, where investigations or appeals are still underway).

The Secretary may separately seek information and updates from the provider regarding outstanding actions and timeframes where an incident was reported as ongoing to ensure compliance with the National Code.

4.3 Reporting format

Providers will be required to submit the annual data reporting using a specified template in .xlsx format. This template will be provided by the GBV Regulator later in 2026 and will align with the requirements set out in this guidance.

Providers using existing data collection systems should ensure they can extract data in the required format to facilitate reporting to the Secretary by the required due date.

De-identification of data

Providers must ensure that all data reported to the Secretary is de-identified so that the information is no longer about an identifiable individual or an individual who is reasonably identifiable. This is a requirement under section 6.3(c) of the National Code.

Particular consideration should be given to the sample population size, or any identifiable characteristics which could result in a discloser or respondent being identified and having their privacy compromised.

For further guidance on de-identification, see the [De-identification Decision-Making Framework](#).

4.4 Failure to comply

Compliance with data reporting requirements under the National Code is a legal obligation.

Where a provider does not report by the relevant due date, they will be non-compliant with the National Code, and the GBV Regulator will consider appropriate enforcement action in line with the [Compliance and Enforcement Policy](#).

Where a provider reports poor quality data, the regulator may take further action requiring a provider to improve its data collection and reporting processes.

Appendix A - Data elements to be collected

Important notes:

- Data elements are provided for the purpose of data collection only. While the data elements might inform processes and procedures, the data guidance is not suggested to be used as a tool for triaging or managing disclosures or reports of gender-based violence.
- This table includes secondary data elements which may only be relevant depending on the response to the primary data element. Where secondary elements are not relevant, this should be indicated by a 'N/A' response.
- A response must be provided for each data element and cannot be left blank. Where a data element is not applicable to a reported incident, this can be indicated with 'N/A' as per the accepted values column.
- Where 'other' is an accepted value, it is a single choice response only. There is no ability to include additional details (e.g. through free text).
- Where there are multiple respondents to a disclosure/formal report, providers must collect all elements set out in the 'Elements relating to the Respondent' for **each** respondent.
- Where appropriate, accepted values have been aligned to Australian Bureau of Statistics structures.

Elements relating to the disclosure/formal report and incident details

No.	Primary data element	Secondary data element (where applicable)	Format	Accepted values
1	What was the date of the disclosure ² or formal report? *		Date	<ul style="list-style-type: none">• DD/MM/YYYY
2	Was the incident(s) initially received as a disclosure or a formal report?		Single choice	<ul style="list-style-type: none">• Disclosure• Formal report

² *Disclosure* means the provision of information about a person's experience of Gender-based Violence to a Provider. It is possible that a Disclosure is made by a person other than the person who experienced the violence (the Discloser).

3		If initially received as a disclosure, did the matter progress to a formal report?	Single choice	<ul style="list-style-type: none"> • Yes • No • N/A
4	Who made the disclosure or formal report? *		Multiple choice	<ul style="list-style-type: none"> • Discloser³ – Student • Discloser – Staff • Other – Student • Other – Staff • Other – Professional support person • Other – Family member • Other – Friend/Acquaintance • Other – Mandatory reporter • Other – not otherwise specified • Anonymous
5	How was the disclosure or formal report made? *		Multiple choice	<ul style="list-style-type: none"> • In-person • Email • Phone • Online • Third party • Other
6	Was the disclosure or formal report about a single incident or multiple incidents? *		Single choice	<ul style="list-style-type: none"> • Single incident • Multiple incidents • Unknown/unsure
7		If multiple incidents, is it ongoing? *	Single choice	<ul style="list-style-type: none"> • Ongoing • Not ongoing • Unknown/unsure • N/A

³ *Discloser* means a person who has experienced Gender-based Violence. In practical terms, this will often be a victim-survivor. It is possible that the Discloser may not be the person reporting the incident.

8	In what month and year did the incident(s) occur or commence? *		Numerical or Single Choice	<ul style="list-style-type: none"> MM/YYYY Unknown
9	What type(s) of gender-based violence occurred? *		Multiple choice	<ul style="list-style-type: none"> Physical violence (other than sexual violence) Non-physical violence⁴ Sexual violence⁵ Sexual harassment Stalking Systems abuse⁶ Technology-facilitated abuse Bullying and/or harassment Modern slavery, human trafficking, forced sex work or forced marriage Other
10	How many Respondents were identified? *		Single choice	<ul style="list-style-type: none"> 1 2 3 4 5+ Unknown
11	Were any additional persons involved? *		Single choice	<ul style="list-style-type: none"> Yes – other victim-survivor/s Yes - witness/es or bystander/s Yes - other No Unknown
12	Was the disclosure or formal report marked as no further action? *		Single choice	<ul style="list-style-type: none"> Yes No

⁴ includes emotional, psychological, social, cultural, spiritual or financial violence

⁵ includes harmful practices that put sexual and reproductive health and rights at risk

⁶ includes weaponising government, legal or disciplinary systems

13		If yes to 13, who elected to take no further action? *	Single choice	<ul style="list-style-type: none"> • The Discloser • The organisation responsible for managing the disclosure/formal report • Other professional service • N/A
14	Where did the gender-based violence incident(s) occur? *		Multiple choice	<ul style="list-style-type: none"> • On-campus academic spaces • On-campus social and community spaces • Other campus areas • Residential settings • Off-campus academic settings • Off-campus social settings • Digital settings • Overseas campus • Overseas off-campus • Other • Unknown
15	Is the Discloser a resident or staff member of a student accommodation facility? *		Multiple choice	<ul style="list-style-type: none"> • Yes - Resident/student • Yes - Staff member • Yes - Both • No • Unknown
16		If yes to 16, what is the name of the student accommodation provider? *	Free text ⁷ (maximum 150 characters)	
17		If yes to 16, was the Discloser relocated to alternate accommodation? *	Single choice	<ul style="list-style-type: none"> • Yes • No • N/A

⁷ Write N/A if not applicable.

18	Are any Respondent/s a resident or staff member of a student accommodation facility? *		Single choice	<ul style="list-style-type: none"> • Yes - Resident/student • Yes - Staff member • Yes - Both • No • Unknown
19		If yes to 19, what is the name of the student accommodation provider? *	Free text ⁸ (maximum 150 characters)	
20		If yes to 19, was the Respondent/s relocated to alternate accommodation? *	Single choice	<ul style="list-style-type: none"> • Yes • No • N/A
21		If yes to 16 or 19, who received the disclosure?	Single choice	<ul style="list-style-type: none"> • Education provider • Student accommodation provider • Other • N/A
22		If yes to 16 or 19, who is managing the disclosure?	Single choice	<ul style="list-style-type: none"> • Education provider • Student accommodation provider • Other • N/A
23		If yes to 16 or 19, did the Discloser elect who would manage their disclosure?	Single choice	<ul style="list-style-type: none"> • Yes • No • N/A

⁸ Write N/A if not applicable.

Elements relating to the Discloser

No.	Primary data element	Secondary data element (where applicable)	Format	Accepted values
24	What sex was the Discloser assigned at birth?		Single choice	<ul style="list-style-type: none"> • Male • Female • They use a different term • Prefer not to answer • Unknown
25	What is the gender identity of the Discloser ? *		Single choice	<ul style="list-style-type: none"> • Man or male • Woman or Female • Non-binary • They use a different term • Prefer not to answer • Unknown
26	What is the sexual orientation of the Discloser ?		Single choice	<ul style="list-style-type: none"> • Straight (heterosexual) • Gay or Lesbian • Bisexual • They use a different term • Prefer not to answer • Unknown
27	What is the Discloser's year of birth?		Numeric or single choice	<ul style="list-style-type: none"> • YYYY • Prefer not to answer • Unknown

28	Where was the Discloser born? ⁹		Single choice	<ul style="list-style-type: none"> • Australia • New Zealand • Other Oceania • North-West Europe • Southern and Eastern Europe • North Africa and the Middle East • South-East Asia • North-East Asia • Southern and Central Asia • Americas • Sub-Saharan Africa • Other • Prefer not to answer • Unknown
29	Does the Discloser identify as Aboriginal or Torres Strait Islander / First Nations? *		Single choice ¹⁰	<ul style="list-style-type: none"> • Indigenous • Non-Indigenous • Aboriginal • Torres Strait Islander • Both Aboriginal and Torres Strait Islander • Prefer not to answer • Unknown

⁹ Refer to the [Australian Bureau of Statistics Definition](#) for support in determining the correct response option for this data element.

¹⁰ A range of options have been provided for indigeneity, acknowledging the different collection methods used by providers. Choose the option that best applies.

30	What is the Discloser's religious affiliation?		Single choice	<ul style="list-style-type: none"> ● No religion ● Buddhism ● Christianity ● Hinduism ● Islam ● Judaism ● Other Religion ● Prefer not to answer ● Unknown
31	Does the Discloser identify as having a disability? *		Multiple choice	<ul style="list-style-type: none"> ● No disability ● Sensory and speech ● Learning and understanding ● Physical restriction ● Psychosocial ● Head injury, stroke, or acquired brain injury ● Other ● Prefer not to answer ● Unknown
32	What is the Discloser's primary spoken language?		Single choice	<ul style="list-style-type: none"> ● English ● Other ● Prefer not to answer ● Unknown
33	Is the Discloser a student, staff member or both? *		Single choice	<ul style="list-style-type: none"> ● Staff ● Student ● Both ● Neither

34		If a student, what is their attendance mode? *	Single choice	<ul style="list-style-type: none"> ● Full-time – on campus ● Full-time – online ● Full-time – hybrid ● Part-time – on campus ● Part-time – online ● Part-time – hybrid ● N/A
35		If a student, what is their current level of study? *	Single choice	<ul style="list-style-type: none"> ● Certificate I-IV ● Diploma ● Advanced diploma / associate degree ● Bachelor or Honours degree ● Masters by coursework ● Masters by research ● Doctoral degree – Research ● Doctoral degree – Professional / practice-based ● Graduate diploma ● Graduate certificate ● Short course ● Other ● Unknown ● N/A
36		If a student, in what month and year did they commence their current course of study? *	Numeric or single choice	<ul style="list-style-type: none"> ● MM/YYYY ● N/A
37		If a student, is the Discloser a domestic or overseas student ¹¹ ? *	Single choice	<ul style="list-style-type: none"> ● Domestic student ● Overseas student ● N/A

¹¹ For the purposes of data collection, ‘domestic student’ and ‘overseas student’ have the same meaning as defined in the *Higher Education Support Act 2003*.

38		If a staff member, what is their employment engagement with the provider? *	Single choice	<ul style="list-style-type: none"> • Full-time • Part-time • Casual • Contractor • Apprentice or trainee • Work experience student • Volunteer • Other • N/A
39		If a staff member, what is their classification? ¹² *	Multiple choice	<ul style="list-style-type: none"> • Academic staff (research only) • Professional staff (student-facing) • Professional staff (not student-facing) • Leadership and governing body • Contractor • Other • N/A

¹² It is acknowledged that providers may have different terms to describe staff classifications (for example 'professional staff' rather than 'administrative staff', or 'student-related' rather than 'student-facing'). Providers should use professional judgement to determine the most appropriate response in line with the accepted values.

Elements relating to the Respondent

Important note: where there are multiple respondents to a disclosure/formal report, the following data elements must be collected for **each** respondent.

No.	Primary data element	Secondary data element (where applicable)	Format	Accepted values
40	What sex was the Respondent assigned at birth?		Single choice	<ul style="list-style-type: none"> • Male • Female • They use a different term • Prefer not to answer • Unknown
41	What is the gender identity of the Respondent ? *		Single choice	<ul style="list-style-type: none"> • Man or male • Woman or Female • Non-binary • They use a different term • Prefer not to answer • Unknown
42	What is the sexual orientation of the Respondent ?		Single choice	<ul style="list-style-type: none"> • Straight (heterosexual) • Gay or Lesbian • Bisexual • They use a different term • Prefer not to answer • Unknown
43	What is the Respondent's year of birth?		Numeric or single choice	<ul style="list-style-type: none"> • YYYY • Prefer not to answer • Unknown

44	Where was the Respondent born? ¹³		Single choice	<ul style="list-style-type: none"> • Australia • New Zealand • Other Oceania • North-West Europe • Southern and Eastern Europe • North Africa and the Middle East • South-East Asia • North-East Asia • Southern and Central Asia • Americas • Sub-Saharan Africa • Other • Prefer not to answer • Unknown
45	Does the Respondent identify as Aboriginal or Torres Strait Islander?		Single choice ¹⁴	<ul style="list-style-type: none"> • Indigenous • Non-Indigenous • Aboriginal • Torres Strait Islander • Both Aboriginal and Torres Strait Islander • Prefer not to answer • Unknown

¹³ Refer to the [Australian Bureau of Statistics Definition](#) for support in determining the correct response option for this data element.

¹⁴ A range of options have been provided for indigeneity, acknowledging the different collection methods used by providers. Choose the option that best applies.

46	What is the Respondent's religious affiliation?		Single choice	<ul style="list-style-type: none"> • No religion • Buddhism • Christianity • Hinduism • Islam • Judaism • Other Religion • Prefer not to answer • Unknown
47	Does the Respondent identify as having a disability?		Multiple choice	<ul style="list-style-type: none"> • No disability • Sensory and speech • Learning and understanding • Physical restriction • Psychosocial • Head injury, stroke, or acquired brain injury • Other • Prefer not to answer • Unknown
48	What is the Respondent's primary spoken language?		Single choice	<ul style="list-style-type: none"> • English • Other • Prefer not to answer • Unknown
49	Is the Respondent a student, staff member or both? *		Single choice	<ul style="list-style-type: none"> • Student • Staff • Both • Neither • Unknown

50		If a student, what is their attendance mode? *	Single choice	<ul style="list-style-type: none"> ● Full-time - on campus ● Full-time – online ● Full-time – hybrid ● Part-time – on campus ● Part-time – online ● Part-time – hybrid ● Unknown ● N/A
51		If a student, what is their current level of study? *	Single choice	<ul style="list-style-type: none"> ● Certificate I-IV ● Diploma ● Advanced diploma / associate degree ● Bachelor or Honours degree ● Masters by coursework ● Masters by research ● Doctoral degree – Research ● Doctoral degree – Professional / practice-based ● Graduate diploma ● Graduate certificate ● Short course ● Other ● Unknown ● N/A
52		If a student, in what year did they commence their current course of study? *	Numeric or single choice	<ul style="list-style-type: none"> ● YYYY ● Unknown ● N/A

53		If a student, is the Respondent a domestic or overseas student ¹⁵ ? *	Single choice	<ul style="list-style-type: none"> • Domestic student • Overseas student • Unknown • N/A
54		If a staff member, what is their employment engagement with the provider? *	Single choice	<ul style="list-style-type: none"> • Full-time • Part-time • Casual • Contractor • Apprentice or trainee • Work experience student • Volunteer • Other • Unknown • N/A
55		If a staff member, what is their classification? *	Multiple choice	<ul style="list-style-type: none"> • Academic staff • Administrative staff (student-facing) • Administrative staff (not student-facing) • Leadership/governing body • Contractor • Other • Unknown • N/A

¹⁵ For the purposes of data collection, 'domestic student' and 'overseas student' have the same meaning as defined in the *Higher Education Support Act 2003*.

56	What is the relationship between the Discloser and Respondent ? *		Multiple choice	<ul style="list-style-type: none">● Current or former intimate or sexual partner● Fellow resident in student accommodation● Staff member of student accommodation provider● Friend, known face-to-face● Friend, known online only● Acquaintance, known face-to-face● Acquaintance, known online only● Family member, other than current intimate or sexual partner● Work colleague● Work manager or supervisor● Former work colleague● Academic teacher or supervisor● Stranger● Unknown● Other
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Elements relating to the provider/student accommodation provider's response

No.	Primary data element	Secondary data element (where applicable)	Format	Accepted values
57	Was an immediate safety response required? *		Single choice	<ul style="list-style-type: none"> • Yes • No
58		If yes to 57, what type of response occurred? *	Multiple choice	<ul style="list-style-type: none"> • Required ambulance to attend • Required police to attend • Required other health response • Transfer to hospital or mental health facility • Required immediate access to provider support services • Required the temporary relocation of the respondent(s) • Other • N/A
59	Was a risk assessment conducted? *		Single choice	<ul style="list-style-type: none"> • Yes • No
60		If yes to 59, how many reviews of the risk assessment were completed?	Single choice	<ul style="list-style-type: none"> • 0 • 1 • 2 • 3 • 4 • 5+ • N/A
61	Was a safety plan implemented? *		Single choice	<ul style="list-style-type: none"> • Yes – interim • Yes – ongoing • No

62	What safety or support measures were implemented in response to the disclosure? *		Multiple choice	<ul style="list-style-type: none"> ● Referral to counselling or specialist GBV service/s ● Referral to specialist service/s for diverse communities ● Referral to interpreter service/s ● Referral to legal service/s ● Removed the respondent from the living, working or studying environment ● Referred to police ● Referred to hospital ● Provided immediate academic/work adjustment/s ● Other ● N/A
63	What third-party supports (both internal and external to the provider) were provided for the Discloser throughout the process?		Multiple choice	<ul style="list-style-type: none"> ● Interpreter ● Legal representative ● Volunteer support person ● Professional support person ● Other ● None

<p>64</p>	<p>What referral(s) were made for the Discloser throughout the process?</p>		<p>Multiple choice</p>	<ul style="list-style-type: none"> ● Specialist sexual violence service/s ● Specialist family violence service/s ● Specialist LGBTQI+ service/s ● Specialist diverse communities service/s ● Other specialist GBV service/s ● Medical service/s ● Provider's GBV support service/s ● Cultural support service/s ● Legal service/s ● Academic adjustment/s ● Counsellor/s ● Other ● None
<p>65</p>	<p>What third-party supports (both internal and external to the provider) were provided for the Respondent throughout the process?</p>		<p>Multiple choice</p>	<ul style="list-style-type: none"> ● Interpreter ● Legal representative ● Volunteer support person ● Professional support person ● Other ● None

66	What referral(s) were made for the Respondent throughout the process?		Multiple choice	<ul style="list-style-type: none"> ● Specialist behavioural change service/s ● Specialist service/s for men ● Specialist sexual violence service/s ● Specialist family violence service/s ● Specialist LGBTQI+ service/s ● Specialist diverse communities service/s ● Other specialist GBV service/s ● Medical service/s ● Provider's GBV support service/s ● Cultural support service/s ● Legal service/s ● Academic adjustment/s ● Counsellor/s ● Other ● None
67	If a formal report, was a non-disclosure agreement executed? *		Single choice	<ul style="list-style-type: none"> ● Yes ● No ● N/A
68	Did the disclosure or formal report progress to an investigation? *		Single choice	<ul style="list-style-type: none"> ● Yes ● No ● N/A
69		If yes to 68, what was the outcome of the investigation? *	Multiple choice	<ul style="list-style-type: none"> ● Disciplinary procedures ● Interim or permanent safety measures ● Interim or permanent change to the respondent's living, work or study environment ● No further action ● Ongoing ● N/A

70		If yes to 68, how long did it take from the initial report of GBV for the formal report to be resolved? *	Single choice	<ul style="list-style-type: none"> ● 45 business days or less ● 46-90 business days ● 91-180 business days ● 181-360 business days ● More than 360 business days ● Ongoing ● N/A
71	If an investigation occurred, list all disciplinary outcomes. *		Multiple choice	<ul style="list-style-type: none"> ● Suspension ● Expulsion ● Probation ● No contact orders ● Rescheduling of classes ● Relocation from student accommodation ● Written warning ● Referred to police ● Other ● Ongoing ● None ● N/A
72	If an investigation occurred, was an appeal requested by the Discloser or Respondent ? *		Single choice	<ul style="list-style-type: none"> ● Yes – Discloser ● Yes – Respondent ● Yes - Both ● No ● N/A
73		If yes to 72, what was the outcome of the appeal? *	Single choice	<ul style="list-style-type: none"> ● Upheld ● Dismissed ● Change of decision ● Ongoing ● N/A

74		If yes to 72, how long before the appeal was resolved? *	Single choice	<ul style="list-style-type: none"> • 20 business days or less • 21-45 business days • 46-90 business days • 91-180 business days • 181-360 business days • More than 360 business days • Ongoing • N/A
75	If known, how satisfied was the Discloser with the provider's response to <u>the incident</u> ?		Single choice	<ul style="list-style-type: none"> • Satisfied • Unsatisfied • Unknown
76	If known, how satisfied was the Respondent with the provider's response to <u>the incident</u> ?		Single choice	<ul style="list-style-type: none"> • Satisfied • Unsatisfied • Unknown
77	If known, how satisfied was the Discloser with the provider's response to <u>the disciplinary process</u> ?		Single choice	<ul style="list-style-type: none"> • Satisfied • Unsatisfied • Unknown • N/A
78	If known, how satisfied was the Respondent with the provider's response to <u>the disciplinary process</u> ?		Single choice	<ul style="list-style-type: none"> • Satisfied • Unsatisfied • Unknown • N/A

Appendix B – Case Study Examples

The below case studies are provided as examples to demonstrate how a provider would record data based on a range of scenarios. Case studies are provided for illustrative and informational purposes only.

Scenario 1:

A student currently enrolled with a higher education provider and residing within a facility managed by an affiliated student accommodation provider was returning from a private event in the city where they were approached by two strangers.

One person sexually assaulted the student, while the other person appeared to be recording the incident on their mobile phone. As this happened in a secluded street, there were no other witnesses or people nearby when the incident occurred. Eventually, the student was able to leave the area and made their way back to their accommodation.

As the offenders were strangers and the incident did not occur on campus, the student initially felt uncertain about where to report the incident or even if support would be made available to them. A week later, the student disclosed the incident to a resident adviser.

At the request of the Discloser, the resident adviser referred the matter to the higher education provider's student wellbeing team who implemented their Disclosure Response policy to ensure the Discloser had access to the supports they needed. The student did not wish for a further investigation to take place as they had already reported the incident to the police, and the university assessed that as the incident occurred at a private event there were no further safety concerns for other students and staff and therefore did not proceed with an investigation.

The disclosure was documented in the provider's complaints management system, enabling clear reporting as part of the annual data reporting process.

The incident was recorded as follows:

No.	Data element	Response
1	What was the date of the disclosure or formal report?	30/01/2026
2	Was the incident(s) initially received as a disclosure or a formal report?	Disclosure
3	If initially received as a disclosure, did the matter progress to a formal report?	No
4	Who made the disclosure or formal report?	Discloser – Student
5	How was the disclosure or formal report made?	In-person
6	Was the disclosure or formal report about a single incident or multiple incidents?	Single incident
7	If multiple incidents, is it ongoing?	N/A
8	In what month and year did the incident(s) occur or commence?	01/2026
9	What type(s) of gender-based violence occurred?	Sexual violence
10	How many respondents were identified?	2
11	Were any additional persons involved?	Yes - witness/es or bystander/s
12	Was the disclosure or formal report marked as no further action?	Yes
13	If yes to 13, who elected to take no further action?	The Discloser
14	Where did the gender-based violence incident(s) occur?	Off-campus social settings
15	Is the discloser a resident or staff member of a student accommodation facility?	Yes - Resident/student
16	If yes to 16, what is the name of the student accommodation provider?	Sunnyside Student Accommodation
17	If yes to 16, was the discloser relocated to alternate accommodation?	No
18	Are any respondent/s a resident or staff member of a student accommodation facility?	Unknown
19	If yes to 19, what is the name of the student accommodation provider?	N/A
20	If yes to 19, was the respondent/s relocated to alternate accommodation?	N/A
21	If yes to 16 or 19, who received the disclosure?	Student accommodation provider
22	If yes to 16 or 19, who is managing the disclosure?	Education provider
23	If yes to 16 or 19, did the discloser elect who would manage their disclosure?	Yes
24	What sex was the discloser assigned at birth?	Female

25	What is the gender identity of the Discloser?	Woman or Female
26	What is the sexual orientation of the Discloser?	Straight (heterosexual)
27	What is the Discloser's year of birth?	2005
28	Where was the Discloser born?	South-East Asia
29	Does the Discloser identify as Aboriginal or Torres Strait Islander / First Nations?	Non-Indigenous
30	What is the Discloser's religious affiliation?	Christianity
31	Does the Discloser identify as having a disability?	No disability
32	What is the Discloser's primary spoken language?	Other
33	Is the Discloser a student, staff member or both?	Student
34	If a student, what is their attendance mode?	Full-time – on campus
35	If a student, what is their current level of study?	Bachelor or Honours degree
36	If a student, in what month and year did they commence their current course of study?	02/2025
37	If a student, is the Discloser a domestic or overseas student?	Overseas student
38	If a staff member, what is their employment engagement with the provider?	N/A
39	If a staff member, what is their classification?	N/A

40	What sex was the Respondent assigned at birth?	Unknown
41	What is the gender identity of the Respondent?	Unknown
42	What is the sexual orientation of the Respondent?	Unknown
43	What is the Respondent's year of birth?	Unknown
44	Where was the Respondent born?	Unknown
45	Does the Respondent identify as Aboriginal or Torres Strait Islander?	Unknown
46	What is the Respondent's religious affiliation?	Unknown
47	Does the Respondent identify as having a disability?	Unknown
48	What is the Respondent's primary spoken language?	Unknown
49	Is the Respondent a student, staff member or both?	Unknown
50	If a student, what is their attendance mode?	Unknown
51	If a student, what is their current level of study?	Unknown
52	If a student, in what year did they commence their current course of study?	Unknown

53	If a student, is the Respondent a domestic or overseas student?	Unknown
54	If a staff member, what is their employment engagement with the provider?	Unknown
55	If a staff member, what is their classification?	Unknown
56	What is the relationship between the Discloser and Respondent/s?	Stranger

40	What sex was the Respondent assigned at birth?	Unknown
41	What is the gender identity of the Respondent?	Unknown
42	What is the sexual orientation of the Respondent?	Unknown
43	What is the Respondent's year of birth?	Unknown
44	Where was the Respondent born?	Unknown
45	Does the Respondent identify as Aboriginal or Torres Strait Islander?	Unknown
46	What is the Respondent's religious affiliation?	Unknown
47	Does the Respondent identify as having a disability?	Unknown
48	What is the Respondent's primary spoken language?	Unknown
49	Is the Respondent a student, staff member or both?	Unknown
50	If a student, what is their attendance mode?	Unknown
51	If a student, what is their current level of study?	Unknown
52	If a student, in what year did they commence their current course of study?	Unknown
53	If a student, is the Respondent a domestic or overseas student?	Unknown
54	If a staff member, what is their employment engagement with the provider?	Unknown
55	If a staff member, what is their classification?	Unknown
56	What is the relationship between the Discloser and Respondent/s?	Stranger

57	Was an immediate safety response required?	No
58	If yes to 57, what type of response occurred?	N/A
59	Was a risk assessment conducted?	No
60	If yes to 59, how many reviews of the risk assessment were completed?	N/A
61	Was a safety plan implemented?	No
62	What safety or support measures were implemented in response to the disclosure?	Referral to counselling or specialist GBV service; Referral to specialist

		services for diverse communities; Referral to legal service; Provided immediate academic/work adjustments
63	What third-party supports (both internal and external to the provider) were provided for the Discloser throughout the process?	Volunteer support person
64	What referral(s) were made for the Discloser throughout the process?	Specialist sexual violence service; Cultural support service; Legal support; Academic adjustments; Counsellor
65	What third-party supports (both internal and external to the provider) were provided for the Respondent throughout the process?	None
66	What referral(s) were made for the Respondent throughout the process?	None
67	If a formal report, was a non-disclosure agreement executed?	N/A
68	Did the disclosure or formal report progress to an investigation?	No
69	If yes to 68, what was the outcome of the investigation?	N/A
70	If yes to 68, how long did it take from the initial report of GBV for the formal report to be resolved?	N/A
71	If an investigation occurred, list all disciplinary outcomes.	N/A
72	If an investigation occurred, was an appeal requested by the Discloser or Respondent?	N/A
73	If yes to 72, what was the outcome of the appeal?	N/A
74	If yes to 72, how long before the appeal was resolved?	N/A
75	If known, how satisfied was the Discloser with the provider's response to the incident?	Satisfied
76	If known, how satisfied was the Respondent with the provider's response to the incident?	Unknown
77	If known, how satisfied was the Discloser with the provider's response to the disciplinary process?	N/A
78	If known, how satisfied was the Respondent with the provider's response to the disciplinary process?	N/A

Scenario 2:

During an informal catch up, a staff member of a university discloses to their manager that they have been experiencing physical violence and menacing/harassing behaviour perpetrated by another staff member with whom they are in a personal relationship. The violence had been occurring for the past few months at home. This violence made the affected staff member feel unsafe both at home and in the workplace. During the conversation, the affected staff member explicitly stated that they did not wish to file a formal report of gender-based violence.

The manager followed their university's processes for disclosures, and an appropriately qualified member of the university's safety and wellbeing team conducted a risk assessment to determine any potential risks to students and staff, and worked with the affected staff member to put in place arrangements and support services so that they felt safe and supported.

The Manager recorded the information in accordance with the university's policy on data collection.

The incident was recorded as follows:

No.	Data element	Response
1	What was the date of the disclosure or formal report?	12/05/2026
2	Was the incident(s) initially received as a disclosure or a formal report?	Disclosure
3	If initially received as a disclosure, did the matter progress to a formal report?	No
4	Who made the disclosure or formal report?	Discloser – Staff
5	How was the disclosure or formal report made?	In-person
6	Was the disclosure or formal report about a single incident or multiple incidents?	Multiple incident
7	If multiple incidents, is it ongoing?	Ongoing
8	In what month and year did the incident(s) occur or commence?	12/2025
9	What type(s) of gender-based violence occurred?	Physical violence; Non-physical violence; Stalking; Bullying and/or harassment
10	How many Respondents were identified?	1
11	Were any additional persons involved?	No

12	Was the disclosure or formal report marked as no further action?	Yes
13	If yes to 13, who elected to take no further action?	The Discloser
14	Where did the gender-based violence incident(s) occur?	On-campus academic spaces; On-campus social and community spaces; Other campus areas; Off-campus academic settings; Off-campus social settings.
15	Is the Discloser a resident or staff member of a student accommodation facility?	No
16	If yes to 16, what is the name of the student accommodation provider?	N/A
17	If yes to 16, was the Discloser relocated to alternate accommodation?	N/A
18	Are any Respondent/s a resident or staff member of a student accommodation facility?	No
19	If yes to 19, what is the name of the student accommodation provider?	
20	If yes to 19, was the Respondent/s relocated to alternate accommodation?	N/A
21	If yes to 16 or 19, who received the disclosure?	N/A
22	If yes to 16 or 19, who is managing the disclosure?	N/A
23	If yes to 16 or 19, did the Discloser elect who would manage their disclosure?	N/A

24	What sex was the Discloser assigned at birth?	Female
25	What is the gender identity of the Discloser?	Non-binary
26	What is the sexual orientation of the Discloser?	Bisexual
27	What is the Discloser's year of birth?	1985
28	Where was the Discloser born?	Southern and Central Asia
29	Does the Discloser identify as Aboriginal or Torres Strait Islander / First Nations?	Non-Indigenous
30	What is the Discloser's religious affiliation?	Buddhism
31	Does the Discloser identify as having a disability?	No disability
32	What is the Discloser's primary spoken language?	Other
33	Is the Discloser a student, staff member or both?	Staff
34	If a student, what is their attendance mode?	N/A
35	If a student, what is their current level of study?	N/A

36	If a student, in what month and year did they commence their current course of study?	N/A
37	If a student, is the Discloser a domestic or overseas student?	N/A
38	If a staff member, what is their employment engagement with the provider?	Casual
39	If a staff member, what is their classification?	Professional staff (non student-facing)

40	What sex was the Respondent assigned at birth?	Male
41	What is the gender identity of the Respondent?	Man or male
42	What is the sexual orientation of the Respondent?	Unknown
43	What is the Respondent's year of birth?	1997
44	Where was the Respondent born?	Australia
45	Does the Respondent identify as Aboriginal or Torres Strait Islander?	Unknown
46	What is the Respondent's religious affiliation?	Unknown
47	Does the Respondent identify as having a disability?	Unknown
48	What is the Respondent's primary spoken language?	Unknown
49	Is the Respondent a student, staff member or both?	Staff
50	If a student, what is their attendance mode?	N/A
51	If a student, what is their current level of study?	N/A
52	If a student, in what year did they commence their current course of study?	N/A
53	If a student, is the Respondent a domestic or overseas student?	N/A
54	If a staff member, what is their employment engagement with the provider?	Full-time
55	If a staff member, what is their classification?	Leadership/ governing body
56	What is the relationship between the Discloser and Respondent/s?	Current or former intimate or sexual partner; Work colleague

57	Was an immediate safety response required?	No
58	If yes to 57, what type of response occurred?	N/A
59	Was a risk assessment conducted?	Yes
60	If yes to 59, how many reviews of the risk assessment were completed?	1

61	Was a safety plan implemented?	No
62	What safety or support measures were implemented in response to the disclosure?	Referral to counselling or specialist GBV service; Referral to specialist services for diverse communities.
63	What third-party supports (both internal and external to the provider) were provided for the Discloser throughout the process?	None
64	What referral(s) were made for the Discloser throughout the process?	Specialist sexual violence service; Specialist family violence services; cultural support service.
65	What third-party supports (both internal and external to the provider) were provided for the Respondent throughout the process?	None
66	What referral(s) were made for the Respondent throughout the process?	None
67	If a formal report, was a non-disclosure agreement executed?	N/A
68	Did the disclosure or formal report progress to an investigation?	No
69	If yes to 68, what was the outcome of the investigation?	N/A
70	If yes to 68, how long did it take from the initial report of GBV for the formal report to be resolved?	N/A
71	If an investigation occurred, list all disciplinary outcomes.	N/A
72	If an investigation occurred, was an appeal requested by the Discloser or Respondent?	N/A
73	If yes to 72, what was the outcome of the appeal?	N/A
74	If yes to 72, how long before the appeal was resolved?	N/A
75	If known, how satisfied was the Discloser with the provider's response to the incident?	Unknown
76	If known, how satisfied was the Respondent with the provider's response to the incident?	Unknown
77	If known, how satisfied was the Discloser with the provider's response to the disciplinary process?	N/A
78	If known, how satisfied was the Respondent with the provider's response to the disciplinary process?	N/A

Scenario 3:

A contractor of a university was sexually assaulted after a brief encounter at a local bar. The contractor filed a report with the police for investigation.

During the police investigation, the contractor identified the perpetrator and subsequently found out that the perpetrator is a student currently studying at the same university that they are working for. With this information, the contractor formally reported the assault to the university via email and advised that a police report had been filed.

Upon receiving the report, the university conducted a risk assessment to ensure the safety of the contractor, and other students and staff. As the police investigation was still underway at the end of the reporting period, the university reported this incident to the GBV Regulator based on available information, with the intention of keeping the matter open until the police investigation is finalised to consider if further action is required, and to ensure that the victim-survivor has access to appropriate supports.

The incident was recorded as follows:

No.	Data element	Response
1	What was the date of the disclosure or formal report?	01/03/2026
2	Was the incident(s) initially received as a disclosure or a formal report?	Formal report
3	If initially received as a disclosure, did the matter progress to a formal report?	N/A
4	Who made the disclosure or formal report?	Discloser – Staff
5	How was the disclosure or formal report made?	Email
6	Was the disclosure or formal report about a single incident or multiple incidents?	Single incident
7	If multiple incidents, is it ongoing?	N/A
8	In what month and year did the incident(s) occur or commence?	02/2026
9	What type(s) of gender-based violence occurred?	Sexual violence
10	How many Respondents were identified?	1
11	Were any additional persons involved?	No
12	Was the disclosure or formal report marked as no further action?	No
13	If yes to 13, who elected to take no further action?	N/A

14	Where did the gender-based violence incident(s) occur?	Off-campus social settings
15	Is the Discloser a resident or staff member of a student accommodation facility?	No
16	If yes to 16, what is the name of the student accommodation provider?	
17	If yes to 16, was the Discloser relocated to alternate accommodation?	N/A
18	Are any Respondent/s a resident or staff member of a student accommodation facility?	No
19	If yes to 19, what is the name of the student accommodation provider?	
20	If yes to 19, was the Respondent/s relocated to alternate accommodation?	N/A
21	If yes to 16 or 19, who received the disclosure?	N/A
22	If yes to 16 or 19, who is managing the disclosure?	N/A
23	If yes to 16 or 19, did the Discloser elect who would manage their disclosure?	N/A

24	What sex was the Discloser assigned at birth?	Male
25	What is the gender identity of the Discloser?	Man or male
26	What is the sexual orientation of the Discloser?	Prefer not to answer
27	What is the Discloser's year of birth?	1995
28	Where was the Discloser born?	Americas
29	Does the Discloser identify as Aboriginal or Torres Strait Islander / First Nations?	Non-indigenous
30	What is the Discloser's religious affiliation?	Prefer not to answer
31	Does the Discloser identify as having a disability?	No disability
32	What is the Discloser's primary spoken language?	English
33	Is the Discloser a student, staff member or both?	Staff
34	If a student, what is their attendance mode?	N/A
35	If a student, what is their current level of study?	N/A
36	If a student, in what month and year did they commence their current course of study?	N/A
37	If a student, is the Discloser a domestic or overseas student?	N/A
38	If a staff member, what is their employment engagement with the provider?	Contractor
39	If a staff member, what is their classification?	Contractor

40	What sex was the Respondent assigned at birth?	Male
41	What is the gender identity of the Respondent?	Prefer not to answer
42	What is the sexual orientation of the Respondent?	Prefer not to answer
43	What is the Respondent's year of birth?	1997
44	Where was the Respondent born?	South-East Asia
45	Does the Respondent identify as Aboriginal or Torres Strait Islander?	Non-indigenous
46	What is the Respondent's religious affiliation?	Prefer not to answer
47	Does the Respondent identify as having a disability?	No disability
48	What is the Respondent's primary spoken language?	Other
49	Is the Respondent a student, staff member or both?	Student
50	If a student, what is their attendance mode?	Part-time – on campus
51	If a student, what is their current level of study?	Graduate certificate
52	If a student, in what year did they commence their current course of study?	2025
53	If a student, is the Respondent a domestic or overseas student?	Overseas
54	If a staff member, what is their employment engagement with the provider?	N/A
55	If a staff member, what is their classification?	N/A
56	What is the relationship between the Discloser and Respondent/s?	Acquaintance, known face-to-face

57	Was an immediate safety response required?	No
58	If yes to 57, what type of response occurred?	N/A
59	Was a risk assessment conducted?	Yes
60	If yes to 59, how many reviews of the risk assessment were completed?	2
61	Was a safety plan implemented?	Yes
62	What safety or support measures were implemented in response to the disclosure?	Referral to counselling or specialist GBV service
63	What third-party supports (both internal and external to the provider) were provided for the Discloser throughout the process?	None
64	What referral(s) were made for the Discloser throughout the process?	Specialist sexual violence service

65	What third-party supports (both internal and external to the provider) were provided for the Respondent throughout the process?	Interpreter; Legal representative
66	What referral(s) were made for the Respondent throughout the process?	Specialist behavioural change services; Specialist diverse communities services
67	If a formal report, was a non-disclosure agreement executed?	No
68	Did the disclosure or formal report progress to an investigation?	Yes
69	If yes to 68, what was the outcome of the investigation?	Ongoing
70	If yes to 68, how long did it take from the initial report of GBV for the formal report to be resolved?	Ongoing
71	If an investigation occurred, list all disciplinary outcomes.	Ongoing
72	If an investigation occurred, was an appeal requested by the Discloser or Respondent?	N/A
73	If yes to 72, what was the outcome of the appeal?	N/A
74	If yes to 72, how long before the appeal was resolved?	N/A
75	If known, how satisfied was the Discloser with the provider's response to the incident?	Unknown
76	If known, how satisfied was the Respondent with the provider's response to the incident?	Unknown
77	If known, how satisfied was the Discloser with the provider's response to the disciplinary process?	N/A
78	If known, how satisfied was the Respondent with the provider's response to the disciplinary process?	N/A

Scenario 4:

A member of the public was walking through a university campus heading towards a shopping precinct nearby when they encountered a group of men gathered near one of the university's main lecture theatres. As they were walking past, one of the men made a sexual comment about the person's appearance, with another blocking their path. This was loud enough for others around them to hear.

The individual was able to navigate around the group and continued on their journey. Although the interaction lasted less than a few minutes, they felt distressed and unsafe, especially as this occurred in a busy, open area, and in a university environment where they had expected to feel secure.

The individual decided to report the incident to the university, explaining the situation that had occurred and providing a description of the students involved. It was identified that these students were not students or staff of the university.

As neither the member of the public nor the perpetrators were from the university, the university was not required to report this to the GBV Regulator. However, as the incident occurred on university grounds, the university undertook an updated risk assessment and enhanced security around its campus to increase safety.

The incident was not recorded for reporting purposes as it is not in scope (the victim-survivor and perpetrators are not current students or staff members).

Appendix C - Definitions

Some definitions have been included below where they specifically relate to the collection and reporting of data under the National Code. The National Code should be referred to as the definitive source for definitions.

Term	Definition
Affiliated Student Accommodation Provider	<p>means a provider of accommodation to Students that is not a Student Accommodation Provider or Provider, but is nevertheless affiliated with a Provider, including (without limitation) by:</p> <ul style="list-style-type: none">any statute, constitution or similar legal instrument that governs or otherwise regulates the Provider; orhaving a service agreement or other agreement with the Provider; oroperating on the Provider's lands; orbeing authorised by the Provider to use that Provider's intellectual property in its recruitment or marketing materials or on its website; orbeing listed by the Provider on its website as 'student accommodation' or being promoted by the Provider in its recruitment or marketing material.
De-identified	<p>as defined in the <i>Privacy Act 1988</i> (Cth), personal information is de-identified if the information is no longer about an identifiable individual or an individual who is reasonably identifiable.</p>
Demographic Data	<p>includes data about a person's:</p> <ul style="list-style-type: none">sexgender identitysexual orientationyear of birthrace / ethnicityreligioncountry of birth of personlanguage/s used at homerequirement for an interpreterIndigenous statusdisability status.

Discloser	means a person who has experienced Gender-based Violence. In practical terms, this will often be a victim-survivor. It is possible that the Discloser may not be the person reporting the incident.
Disclosure	means the provision of information about a person's experience of Gender-based Violence to a Provider by the Discloser or another person. It is possible that the Disclosure may be made by a person other than the person who experienced the violence.
Formal Report	means the provision through formal reporting channels of information about their experience of Gender-based Violence by a Discloser to a Provider, which requires the Provider to consider taking steps beyond the offer and provision of support services, including (without limitation) the commencement of an investigation and / or disciplinary process in appropriate circumstances.
Gender-based Violence	means any form of physical or non-physical violence, harassment, abuse, or threats based on gender, that results in, or is likely to result in, harm, coercion, control, fear or deprivation of liberty or autonomy.
Initial Reporting Date	means 1 January 2026, or for Providers that are registered under the <i>Tertiary Education Quality and Standards Agency Act 2011</i> (Cth) after 1 January 2026, the date on which compliance with the Code commences for that Provider.
Non-disclosure Agreement	means an agreement, including a deed of release or settlement agreement, that requires particular details to be kept confidential as part of reaching a settlement.
Person-centred	means ensuring that the Discloser's needs and preferences are at the centre of decisions made in response to the Disclosure. The response systems, Policies and Procedures affirm the Discloser's dignity and support their healing by genuinely considering their wishes and the impact that decisions may have on them, while at all times ensuring the safety and wellbeing of the Discloser and other Students and Staff.
Respondent	means a person whom it is alleged has engaged in conduct that amounts to Gender-based Violence.
Staff	has the same meaning as 'worker' under the Model Work Health and Safety Act.

Student means a person who is enrolled as a student with the Provider or is undertaking a course of study or a unit of study with a Provider. Without limitation, it includes students undertaking higher degrees by research, non-award study, enabling or bridging courses, foundation programs and vocational education and training courses.

Student Accommodation means accommodation offered or provided to a Student by:

- a Provider directly;
- a Student Accommodation Provider; or
- an Affiliated Student Accommodation Provider

but in each case does not include any of the following accommodation:

accommodation arranged under a homestay program where Students are offered opportunities to live with local families;

rental properties that are leased through residential tenancy agreements with a private landlord and are not offered exclusively for accommodation for Students;

rental properties that are in premises used for student accommodation and are owned by individual landlords and leased through residential tenancy agreements; or

hotels or serviced apartments that are used to provide temporary accommodation for Students.

Student Accommodation Provider means a provider of Student Accommodation that is not itself directly owned, managed and/or operated by a Provider but is nevertheless under the Control of the Provider.

Trauma-informed means an approach that applies the core principles of safety (physical, psychological and emotional), trust, choice, collaboration and empowerment. It should minimise the risk of re-traumatisation and promote recovery and healing to the greatest extent possible.
