

s 37(1)(a) and 47E(d)

Pages 2-7 deleted under sections 37(1)(a)
and 47E(d)



s 37(1)(a), s 47E(d)

Pages 9 - 22 deleted under sections 37(1)(a) and 47E(d)

s 47E(d)

Pages 24 - 25 deleted under section 47E(d)



Australian Government
Department of Education

Our Ref: 190013119X

The Chief Executive
Department for Education
31 Flinders Street
Adelaide SA 5000

By Email: **s 47F**

Cc: educationfdcbusiness@sa.gov.au

To the Chief Executive

Outcome of audit – Department for Education in respect of North Metro Family Day Care Scheme

Undertaking of audit

On 27 March 2024, a delegate of the Secretary of the Department of Education (the department) sent you a notice under section 158 of the *A New Tax System (Family Assistance) (Administration) Act 1999* (the Administration Act).

The notice requested information for the department to undertake an audit of your administration of Child Care Subsidy, including the steps that were being taken to ensure you were complying with the requirement that child care gap fees were being paid by parents, using an electronic funds transfer payment method.

Between 19 April 2024 and 2 May 2024, you provided responses to the section 158 notice.

s 47E(d)

The department will continue to monitor your service, including the possibility of future audits.

Provider obligations

Approved providers are responsible for making sure that they and their employees meet all obligations and requirements, and that the child care funding they receive is administered appropriately and directed lawfully.

The Child Care Provider Handbook is available on the department's website to assist providers to understand the requirements for continued approval to administer Child Care Subsidy. It does not replace the need for diligence, research or obtaining independent legal advice.

It is a condition of continued approval that approved providers comply with their obligations under both:

- Family Assistance Law (administered by the Australian Government) and
- National Law and National Regulations (administered by State and Territory Governments).

Free and publicly accessible versions of relevant Commonwealth legislation, including Minister's Rules and Secretary's Rules, are available from www.legislation.gov.au

Action that can be taken

We may take compliance action if you fail to meet your obligations. Depending on the non-compliance identified, these include:

- issuing an infringement notice
- imposing conditions on provider or service approval
- reducing the number of allocated child care places
- suspending payments for 3 weeks
- suspending or cancelling provider or service approval
- commencing a criminal prosecution

Contact for further information

If you have any questions or require further information about this letter, please contact the department at s 47E(d)

Yours sincerely

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Provider Audits

Early Childhood and Youth Group

17 May 2024

s 47E(d)