



Australian Government

Department of Education, Skills and Employment

Transition Payment Background

On 8 June 2020, the Government announced that the temporary Early Childhood Education and Care Relief Package (the 'Relief Package') and Exceptional Circumstance Supplementary Payment would cease on 12 July 2020. From 13 July 2020, the Government will resume the Child Care Subsidy (CCS) system and implement a transition measure.

From 13 July 2020, all approved providers will receive the Transition Payment for their approved child care services, instead of JobKeeper, for the period 13 July 2020 to 27 September 2020 (the 'Transition Period'). The weekly amount of the Transition Payment is equal to 25 per cent of the sum of all hourly fees charged (capped at the relevant CCS hourly rate cap) by the provider for sessions of care at its services during the reference fortnight, divided by two (to get a weekly amount). The reference fortnight is the fortnight that was used to calculate each service's baseline Relief Package payment. For most services, this fortnight commenced on 17 February 2020. If a different reference fortnight was used to calculate payments under the Relief Package, then the same reference fortnight will be used to calculate the Transition Payment. For a new service commencing care from 13 July 2020, a reference fortnight will be determined by the department based on the first two weeks of operation and an offer made following the period being determined. Further guidance on new services will be provided separately. For services delivering vacation care only, a tailored agreement will be provided separately, along with further guidance.

The grant amount takes into consideration that providers will be paid an extra week's 50 per cent business continuity payment in July 2020 at the end of the Relief Package to assist with cash flow (i.e. they will have received 15 payments for 14 weeks of Relief Package, the equivalent of two weeks' Transition Payments). In recognition of this, there will be no Transition Payments for the last two weeks of the grant agreement, being the weeks commencing 14 September 2020 and 21 September 2020. Subject to when a provider accepts the conditions of payment, the Transition Payment will be paid each week for 9 weeks from 13 July 2020.

To be eligible to receive the Transition Payment for a week, the provider must:

- be an approved provider under the family assistance law, and be approved in respect of the service,
- not receive JobKeeper on behalf of their employees working in the early childhood education and care services from 20 July 2020 (or, if the provider is a sole trader, not receive JobKeeper for themselves),
- not charge fees in the Transition Period that exceed the fees charged by the provider in the relevant reference period, and
- continue over the Transition Period to employ those employees of the approved early childhood education and care provider who were paid in the fortnight leading up to the end of the Relief Package, including those who worked, were on short-term leave, or who did not work but were paid JobKeeper, but excluding those on long term leave and contractors.

The provider must also be open and provide care for the usual hours of operation, unless the service is closed for at the direction of an appropriate authority, or in the case of a local emergency.

Details of the Transition Payments and grant guidelines are available on the department's COVID-19 webpage <https://www.dese.gov.au/news/transition-arrangements-end-early-childhood-and-care-relief-package>

To accept this offer and enter into an agreement with the Commonwealth, represented by the Department of Education, Skills and Employment, ABN 12 862 898 150 in relation to the Grant, sign this agreement and electronically submit the agreement by **Thursday 3 September 2020, otherwise this offer will lapse.**

Provided the electronically signed copy of the Grant Schedule is received by the Commonwealth by this date, this Grant Schedule and the *Commonwealth Grant Conditions* will form a legally enforceable agreement in relation to the Grant.

Grant

The Grant is provided under section 85GA of the *A New Tax System (Family Assistance) Act 1999*.

The Commonwealth offers,

Integricare

ABN: 11000073870

SUITE 8 LVL 1 11-17 ELSIE ST, BURWOOD, NSW, 2134

(the 'Grantee'), a grant under the Community Child Care Fund (CCCF) Special Circumstances Transition Payment (the 'Transition Payment') to support the move back to the Child Care Subsidy (CCS) for the service that you operate. The offer is for a grant calculated in accordance with the Community Child Care Fund Special Circumstances – Transition Payment Guidelines (the 'Guidelines') at <https://www.dese.gov.au/node/202>

The amount of the Grant is determined in accordance with the Grant Guidelines and estimated to be a total for the Grantee, GST Exclusive, of \$336,523.14

Details on the child care service(s) covered under this grant agreement can be found in the Activity Schedule.

Subject to the Grantee's compliance with this Agreement, and continuing to meet the Eligibility Criteria in paragraph 2.2 of the Guidelines (also described above), the total Grant funding amount will be made at the service level to the bank account for each service where CCS is paid in nine weekly instalment payments of, GST Exclusive, of \$37,391.46

The parties acknowledge and agree that they are each registered for GST purposes, have each quoted their Australian Business Number to the other and must notify the other of any changes in their GST status. The Commonwealth considers this transaction is consideration for the supply of child care and so GST-free.

The Guidelines will prevail over this Grant Schedule to the extent of any inconsistency.

Grant Activity

The Grant is being provided as part of the transition from the ECEC Relief Package announced on 8 June 2020 with the resumption of CCS from 13 July 2020 and will be delivered through Community Child Care Fund (CCCF) Special Circumstances program.

The Grant Activity for this grant is the continuing delivery of child care services from 13 July 2020 to 27 September 2020, that comply with Family Assistance Law, from the eligible services operated by Integricare

The Grantee must agree to make available to the Commonwealth relevant records relating to fees, JobKeeper and staffing levels in order to demonstrate that these conditions have been met.

If requested by the Commonwealth, the Grantee must provide a signed statement that meets the requirements of clause 5 of the *Grant Agreement Conditions*.

Governing law

This Agreement is governed by the law of the Australian Capital Territory.

Record Keeping

The Grantee agrees to maintain records under clause 7 of the *Commonwealth Grant Conditions* for three years after completing the Grant Activity.

Opportunity through learning

Commonwealth Grant Conditions

1. Undertaking the Grant Activity

The Grantee agrees to use the Grant and undertake the Grant Activity in accordance with this Agreement.

2. Acknowledgements

The Grantee agrees to acknowledge the Commonwealth's support in any material published in connection with this Agreement and agrees to use any form of acknowledgment the Commonwealth reasonably specifies.

3. Notices

The Grantee agrees to promptly notify the Commonwealth of anything reasonably likely to affect the performance of the Grant Activity, including any actual, perceived or potential conflict of interest which could affect the Grantee's performance of this Agreement and to take action to resolve the conflict.

4. Payment of the Grant

4.1 The Commonwealth agrees to pay the Grant to the Grantee in accordance with this Agreement.

4.2 The Grantee agrees to pay all taxes, duties and government charges imposed or levied in Australia or overseas in connection with the performance of this Agreement, except as provided by this Agreement.

4.3 If Goods and Services Tax (GST) is payable by a supplier on any supply made under this Agreement, the recipient of the supply will pay to the supplier an amount equal to the GST payable on the supply, in addition to and at the same time that the consideration for the supply is to be provided under this Agreement.

4.4 If at the commencement of the Agreement the Grantee is not registered for GST and during the term of the Agreement the Grantee becomes, or is required to become, registered for GST, the Grantee agrees to notify the Commonwealth in writing within 7 days of becoming registered for GST.

5. Spending the Grant

The Grantee agrees to spend the Grant for the sole purpose of undertaking the Grant Activity, and to provide a statement, in the form required by the Commonwealth and signed by the Grantee, verifying that the Grant Activity has been undertaken and the Grant was spent in accordance with this Agreement.

6. Repayment

If any of the Grant amount has been spent other than in accordance with this Agreement or on expiration or termination of this Agreement is additional to the requirements of the Grant Activity, the Grantee agrees to repay that amount to the Commonwealth, unless the Commonwealth agrees in writing otherwise.

7. Record keeping

The Grantee agrees to maintain records of the performance of the Grant Activity for the period specified in the Grant Schedule and to make them available to the Commonwealth on request.

8. Continuing to meet obligations for approval and eligibility

8.1 The Grantee, and all Services of the Grantee, must comply with all conditions for continued approval in Part 8 of the *A New Tax System (Family Assistance) (Administration) Act 1999*.

8.2 The Grantee must at all times during the Transition Period satisfy the eligibility criteria of the Grant Guidelines.

9. Provider not to be paid JobKeeper

9.1 It is a condition of receiving an instalment of the Grant in relation to a period that the Grantee is not paid an amount of JobKeeper payment in relation to that period for an individual who is not an eligible employee or eligible business participant of the Grantee.

9.2 In this clause 9 'JobKeeper payment', 'eligible employee' and 'eligible business participant' have the meaning given by the Coronavirus Economic Response Package (Payments and Benefits) Rules 2020 (as amended from time to time).

10. The employment guarantee

10.1 The Grantee agrees to continue the employment of those employees of the approved child care service who were working or being paid JobKeeper in the employee guarantee fortnight (the fortnight 29 June to 12 July 2020 for all services except vacation care only services, or the relevant vacation care fortnight) over the Transition Period. This means the Grantee will not terminate the employment of such employees without reasonable justification. For the purposes of this clause 'reasonable justification' includes matter such as serious misconduct and loss of an essential qualification, but does not include genuine redundancy.

10.2 The Grantee agrees to offer employees covered by the employment guarantee in clause 10.1 more than one shift during the transition period.

10.3 An individual is to be included as an employee for the purposes of clause 10.1 where the Grantee paid the employee salary or wages and who worked any hours in the employment guarantee fortnight, plus any employees on short term leave, plus any JobKeeper recipients who did not work during that fortnight. Contractors and employees on long term leave are not counted as an employee for the purposes of clause 10.1.

10.4 Nothing in this clause 10 precludes the provider from taking action necessary to comply with the law.

11 Fee Guarantee

11.1 The Grantee agrees not to charge fees in the period commencing on 13 July 2020 and ending on 27 September 2020 that exceed the fees charged by the provider in the reference fortnight.

11.2 The Grantee agrees not to charge higher administrative fees than it charged in relation to the reference fortnight or add new administrative fees that were not listed in a family's Complying Written Arrangement in the reference fortnight.

11.3 In this clause, 'reference fortnight' has the meaning given under the Grant Guidelines.

12. Dispute resolution

12.1 The parties agree not to initiate legal proceedings in relation to a dispute unless they have tried and failed to resolve the dispute by negotiation.

12.2 The parties agree to continue to perform their respective obligations under this Agreement where a dispute exists.

12.3 The procedure for dispute resolution does not apply to action relating to termination or urgent litigation.

13. Access/Monitoring/ inspection

13.1 The Grantee agrees to give the Commonwealth, including the Department of Education, Skills and Employment and the Australian Taxation Office, or any persons authorised in writing by the Commonwealth:

- (a) access to premises where the Activity is being performed and/or where Material relating to the Activity is kept within the time period specified in a Commonwealth notice; and
- (b) permission to inspect and take copies of any Material relevant to the Activity.

13.2 The Auditor-General and any Information Officer under the *Australian Information Commissioner Act 2010* (Cth) (including their delegates) are persons authorised for the purposes of clause 13.1.

13.3 This clause does not detract from the statutory powers of the Auditor-General or an Information Officer (including their delegates).

14. Termination for default

14.1 The Commonwealth may terminate this Agreement by notice where it reasonably believes the Grantee:

- (a) has breached this Agreement; or
- (b) has provided false or misleading statements in their application for the Grant; or
- (c) has become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.

14.2 The Commonwealth will not be required to make any further payments of the Grant after the termination of the Agreement.

15. General provisions

15.1 A party is not by virtue of this Agreement an employee, agent or partner of the other party.

15.2 This Agreement may only be varied by the parties' signed written agreement.

15.3 Clauses 5 (Spending of the Grant), and 6 (Repayment) survive the expiry or termination of this Agreement.

15.4 This Agreement may be executed in any number of counterparts and all of those counterparts taken together constitute one and the same instrument.

15.5 This Agreement may be executed by the Commonwealth by way of electronic signature.

15.6 This Agreement may only be accepted and executed by the Grantee in the manner of acceptance described in the Grant Schedule, or such alternative method as notified by the Commonwealth to the Grantee in writing.

15.7 Each individual executing this Agreement on behalf of any party expressly represents and warrants that he/she has authority to execute the Agreement and bind that party to this Agreement.

15.8 Expressions used in this agreement that are defined in Family Assistance Law have the same meaning as in Family Assistance Law unless a contrary intention appears.

15.9 The Grantee warrants that the list of services in the Commonwealth's Grant offer (Activity Schedule) is a complete and accurate list of approved services for the provider. Without derogation from the providers obligations

under Family Assistance Law, the provider will notify the Commonwealth as soon as practicable if the provider stops operating a child care service.

16. Change of ownership

16.1. If a service changes ownership during the course of the grant agreement period the Grantee is responsible for informing the new owner of the grant agreement and obligations, and transferring any payments made to the former owner to the new owner, until arrangements can be made to commence payment to the new owner.

16.2 Transition payments payable to providers during the transition period will be adjusted in accordance with the guidelines to account for the transfer of services between providers (such as sale of a service by one provider to another).

16.3 Any adjustment providers may make in transfer agreements for transition payments payable in respect transferred services before the day the provider approvals are varied, is a private commercial matter and the Commonwealth will not engage in any disputes between providers about such matters.

Signatures

Executed as an agreement:

Integricare

ABN: 11000073870

SUITE 8 LVL 1 11-17 ELSIE ST, BURWOOD, NSW, 2134

(the 'Grantee') agrees to use the Grant to undertake the Grant Activity in accordance with this Grant Schedule and the enclosed *Commonwealth Grant Conditions*, which together form the Agreement between the Grantee and the Commonwealth in relation to the Grant.

Instruction for grantees:

- ☒ You agree you are a person who is authorised to enter a legal arrangement with the Commonwealth on your organisation's behalf.

As a person who is authorised to enter a legal arrangement with the Commonwealth on your organisation's behalf, you acknowledge to be eligible to receive the Transition Payment in respect of a service, the provider must:

- ☒ be an approved provider under the family assistance law, and be approved in respect of the service;
- ☒ not receive JobKeeper on behalf of their employees working in the early childhood education and care services from 20 July 2020 (or, if the provider is a sole trader, not receive JobKeeper for themselves);
- ☒ not charge fees in the Transition Period that exceed the fees charged by the provider in the relevant reference fortnight; and
- ☒ continue the employment of those employees of the service who were working or being paid JobKeeper in the employee guarantee fortnight (within the meaning of clause 10 of the Commonwealth Grant Conditions).

Grantee: s 47F

Signature:

Signatory Name: Domenic Valastro

Position title: CEO

Date: 06 July 2020

By entering your name and signing:

- you are signing this Agreement electronically, which is the legal equivalent of your ink signature on this Agreement;
- you entering a binding contract (the Agreement); and
- you agree to the terms and conditions of the Agreement for yourself and also on behalf of any other person included in the transaction.

Commonwealth:

Signed for and on behalf of the Commonwealth of Australia as represented by the Department of Education, Skills and Employment

s 22

Name: s 22

Position: s 22 ; Community and Indigenous Child Care Branch, Department of Education, Skills and Employment

Date: 17 June 2020

Activity Schedule

Service 1

CRN	190009653B
Service Name	Integricare Early Learning Centre Rockdale Plaza
Service Address	1 ROCKDALE PLAZA DRIVE ROCKDALE PLAZA, ROCKDALE, NSW, 2216
Weekly Funding	\$3,195.75
Total Service Funding	\$28,761.75

Service 2

CRN	190009656L
Service Name	Integricare Early Learning Centre Turrella
Service Address	CNR WALKER & THOMPSON STREETS, TURRELLA, NSW, 2205
Weekly Funding	\$8,367.50
Total Service Funding	\$75,307.50

Service 3

CRN	190009658C
Service Name	Integricare Early Learning Centre Parramatta
Service Address	84-86 ROSS ST, PARRAMATTA, NSW, 2150
Weekly Funding	\$6,535.88
Total Service Funding	\$58,822.92

Service 4

CRN	190009680L
Service Name	Integricare Early Learning Centre North Strathfield
Service Address	132 DAVIDSON AVE, NORTH STRATHFIELD, NSW, 2137
Weekly Funding	\$4,668.95
Total Service Funding	\$42,020.55

Service 5

CRN	190009684V
Service Name	Integricare Early Learning Centre Rockdale
Service Address	85-87 CAMERON ST, ROCKDALE, NSW, 2216
Weekly Funding	\$5,018.75
Total Service Funding	\$45,168.75

Service 6

CRN	190009686K
Service Name	Integricare Early Learning Centre Northmead
Service Address	84-94 KLEINS ROAD, NORTHMEAD, NSW, 2152
Weekly Funding	\$4,986.13
Total Service Funding	\$44,875.17

Service 7

CRN	190022669A
Service Name	St Thomas Childcare Centre
Service Address	ST THOMAS CHILD CARE CENTRE 668 DARLING ST, ROZELLE, NSW, 2039
Weekly Funding	\$4,618.50
Total Service Funding	\$41,566.50

Service 8

CRN	N/A
Service Name	N/A
Service Address	N/A
Weekly Funding	\$ N/A
Total Service Funding	\$ N/A

Service 9

CRN	N/A
Service Name	N/A
Service Address	N/A
Weekly Funding	\$ N/A
Total Service Funding	\$ N/A

Service 10

CRN	N/A
Service Name	N/A
Service Address	N/A
Weekly Funding	\$ N/A
Total Service Funding	\$ N/A


GA144361 Acquittal Screenshot

Outcome Form

Project Outcome

Project Outcome: Project completed Total Amount Spent: 2,600

Outcome Summary:

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891/4000

☒ Innovative Solutions Funding spent:
☐ Innovative Solutions Funding partially spent:
☒ No duplicate funding received:
☐ Innovative Solutions Funding not spent:

You must comply with the Inclusion Support Programme Guidelines 2016-2019 (the Guidelines). This includes (but is not limited to):

- Using the funding for the purposes as stated in the Letter of Offer sent by the IDF Manager
- Retaining all relevant documentation to support the spending of approved funds.
- Advising the IDF Manager if duplicate funding has been received for the same or similar purpose within 5 business days.
- Complying with the Privacy Act 1988 and Australian Privacy Principles when handling personal information for the purposes of the Inclusion Support Programme.
- Completing an online declaration of funding expenditure on completion of the project, and report on outcomes of the project in the IS Portal.
- Meeting all reasonable requests from the IDF Manager to undertake compliance activity where appropriate, including reasonable assistance to provide access to your employees, premises occupied by you and materials relevant to the IDF Innovative Solutions.
- Meeting all reasonable requests from the IDF Manager or Department to participate in reporting and evaluation activities for the Inclusion Support Programme
- Complying with all relevant statutes, regulations, by-laws and requirements of any Commonwealth, State, Territory or local authority, and any of the department's policies notified in writing

If you are found to be in breach of any of these conditions, you may be required to repay any amounts of funding you have received whilst in breach.

User Id: **s 47F** First Name: **s 47F**

Date Acquitted: 14/03/2019 06 Last Name:

Acquit

s 47G

Documents 3, 4 and 5: pages 10-12 deleted under sections 47F, 47G, 47E(d)



In partnership with

Include Me.
Child and Family
Inclusion Programs.

The Inclusion Support Programme is funded by the Australian Government
Department of Education and Training

Integricare Occasional Care Centre Rockdale
1 Rockdale Plaza Drive Rockdale Plaza
ROCKDALE NSW 2216

Date of Approval: 20/09/2018

Letter of Offer for funding application for the Inclusion Development Fund Innovative Solutions Support

I am pleased to advise that Integricare Occasional Care Centre Rockdale ("You") has been approved for funding from the Australian Government's Inclusion Support Programme (ISP) for the Inclusion Development Fund (IDF) Innovative Solutions Support. This Letter of Offer confirms details of the Approval which will also be available in the Inclusion Support Portal (IS Portal), and your Child Care Management Software.

This Approval Letter, together with the attached Conditions of Funding, makes up the agreement between the Commonwealth and You in relation to how the IDF Innovative Solutions Support funding for which You have been approved, will be used.

Action required

Please review this Letter of Offer and the Conditions of Funding and confirm Your acceptance by signing at the bottom of this letter and returning it to the IDF Manager via email within 5 business days of receipt.

Summary of Approval:

The IDFM approves this proposal as a one-off project. This Innovative Solutions Support approval will give the service the opportunity to build the capacity and capability of educators to implement strategies to address the identified barriers to inclusion. It is expected that the service will be able to self-sustain the changes in the program and educator practices developed as a result of the Innovative Solution Support provided, and further support will not be required.

Service Name	Integricare Occasional Care Centre Rockdale
CCB Approval ID	4-8HHS2IR
Child Care Service Type	CBDC
Strategic Inclusion Plan ID	4-31WK-317
IS Case ID	4-94XQTK4
Approval Period	24/09/2018- 16/12/2018
Approved funding amount	\$2,600
Requested funding amount	\$2,600

Detailed Approval details:

The approval is for the following Project:

To upskill educators to include children from diverse cultural backgrounds

Payment of the IDF Innovative Solutions Support

The Approved Funding Amount will be paid after this Letter of Offer has been formally executed by the IDF Manager.

Following a successfully executed Letter of Offer, You will typically receive payment within 4-6 business days. Payment will be made to the bank account You have nominated in your application.

Changing the way You spend the IDF Innovative Solutions Support funding

If You do not spend the full amount of funding on the Project as outlined above, You must speak to your Inclusion Agency. If your Inclusion Agency agrees in writing, You may spend the remaining funds on inclusion related activities to overcome the same or similar inclusion barriers outlined in your initial application. Any additional activity undertaken in line with the agreed change must be declared as outlined below (see Declaration of IDF Innovative Solution Support funding).

Repayment of the IDF Innovative Solutions Support funding

If You do not spend any of the funding on the Project as outlined in this Letter of Offer, You must declare this as outlined below. The Department of Education and Training (the Department) will issue an invoice to repay the full amount to the Commonwealth within 30 days of receipt of the invoice.

If You receive duplicate funding for the same or similar purposes, You are required to notify the IDF Manager within 5 days from approval of the duplicate funding. You may be required to repay the IDF Innovative Solutions Support funding.

Declaration of IDF Innovative Solution Support funding

At the completion of the project, which may be during or after the Approval Period, You must complete an online declaration through the IS Portal. The online declaration must be completed online no later than 10 business days from the end date of the Approval Period.

Within this declaration, You must provide details of the outcomes of the Project, including confirmation that the Project was delivered as approved or with the agreed change (see Changing the way You spend the IDF Innovative Solutions Support funding).

Where You did not spend any of the funding on the Project, or received duplicate funding, You must declare the Project was not started and provide reasons for this.

You will receive an email one month prior to the end date of the Approval Period as a reminder to submit the online declaration. If You require an extension of the Approval Period, You are required to contact the IDF Manager.

For assistance completing the online declaration, please contact your Inclusion Agency.

Breaches of this Approval

If you are found to be in breach of any of the terms contained in this Letter of Offer and/or Conditions of Funding, Your approved IS Case may be terminated and payments may be withheld. You may also be required to repay any amounts You have received whilst in breach.

Conditions of Funding: IDF Innovative Solutions Support

Integricare Occasional Care Centre Rockdale agreed to the following Conditions of Funding upon submission of Your application for IDF Innovative Solutions Support. Your application was submitted by **s 47F** on 06/09/2018.

You must comply with the Inclusion Support Programme Guidelines 2016-2019 (the Guidelines). This includes (but is not limited to):

- Using the funding for the purposes as stated in the Letter of Offer sent by the IDF Manager
- Retaining all relevant documentation to support the spending of approved funds.
- Advising the IDF Manager if duplicate funding has been received for the same or similar purpose within 5 business days.
- Complying with the Privacy Act 1988 and Australian Privacy Principles when handling personal information for the purposes of the Inclusion Support Programme.
- Completing an online declaration of funding expenditure on completion of the project, and report on outcomes of the project in the IS Portal.
- Meeting all reasonable requests from the IDF Manager or department to undertake compliance activity where appropriate, including reasonable assistance to provide access to your employees, premises occupied by you and materials relevant to the IDF Innovative Solutions.
- Meeting all reasonable requests from the IDF Manager or department to participate in reporting and evaluation activities for the Inclusion Support Programme
- Complying with all relevant statutes, regulations, by-laws and requirements of any Commonwealth, State, Territory or local authority, and any of the department's policies notified in writing

If you are found to be in breach of any of these conditions, you may be required to repay any amounts of funding you have received whilst in breach.

If You have any queries about this Letter of Offer or Conditions of Funding please contact:

	Contact Name	Contact Phone	Contact Email
IDF Manager	Tiziana Lucato	(01) 8008 2495	IDFM@KU.COM.AU
Inclusion Agency	s 47F	(18) 0070 3382	inclusionagency@includem e.com.au

Information about the ISP, including complaints mechanisms and appeals processes is available on the IDF Manager's website, which can be accessed through the department's website at www.education.gov.au/inclusion-support-programme.

Tiziana Lucato
IDF Manager
KU Children's Services

Acceptance of Letter of Offer

To confirm Your acceptance of the terms in the Letter of Offer and the Conditions of Funding please sign below, scan and return to the Inclusion Development Fund Manager by email, IDFM@KU.COM.AU, within 5 business days.

PRINT NAME: s 47F

SIGNATURE: s 47F

POSITION: Service Manager

DATE: 21/9/2018

GA187166 Acquittal Screenshot

Outcome Form

Project Outcome

Project Outcome

Project completed

Total Amount Spent

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396/4000

nnovative Solutions Funding spent:

☒

nnovative Solutions Funding partially spent:

☐

no duplicate funding received:

☒

nnovative Solutions Funding not spent:

☐

you must comply with the Inclusion Support Programme Guidelines 2016-2019 (the Guidelines). This includes (but is not limited to):

Using the funding for the purposes as stated in the Letter of Offer sent by the IDF Manager

Retaining all relevant documentation to support the spending of approved funds.

Advising the IDF Manager if duplicate funding has been received for the same or similar purpose within 5 business days.

Complying with the Privacy Act 1988 and Australian Privacy Principles when handling personal information for the purposes of the Inclusion Support Programme.

Completing an online declaration of funding expenditure on completion of the project, and report on outcomes of the project in the IS Portal.

Meeting all reasonable requests from the IDF Manager to undertake compliance activity where appropriate, including reasonable assistance to provide access to your employees, premises occupied by you and materials relevant to the IDF Innovative Solutions.

Meeting all reasonable requests from the IDF Manager or Department to participate in reporting and evaluation activities for the Inclusion Support Programme

Complying with all relevant statutes, regulations, by-laws and requirements of any Commonwealth, State, Territory or local authority, and any of the Department's policies notified in writing

If you are found to be in breach of any of these conditions, you may be required to repay any amounts of funding you have received whilst in breach.

User Id

s 47F

First Name

s 47F

Date Acquired

11/02/2022 04

Last Name

Acquit

s 47G, s 47F

Pages 18- 19 deleted under sections 47G and 47F



In partnership with



The Inclusion Support Programme is funded by the Australian Government
Department of Education and Training

Integricare Early Learning Centre Turrella
Cnr Walker & Thompson Streets
TURRELLA NSW 2205

Date of Approval: 07/06/2021

Letter of Offer for funding application for the Inclusion Development Fund Innovative Solutions Support

I am pleased to advise that Integricare Early Learning Centre Turrella ("You") has been approved for funding from the Australian Government's Inclusion Support Programme (ISP) for the Inclusion Development Fund (IDF) Innovative Solutions Support. This Letter of Offer confirms details of the Approval which will also be available in the Inclusion Support Portal (IS Portal), and your Child Care Management Software.

This Approval Letter, together with the attached Conditions of Funding, makes up the agreement between the Commonwealth and You in relation to how the IDF Innovative Solutions Support funding for which You have been approved, will be used.

Action required

Please review this Letter of Offer and the Conditions of Funding and confirm Your acceptance by signing at the bottom of this letter and returning it to the IDF Manager via email within 5 business days of receipt.

Summary of Approval:

This application has been approved as requested.

The IDFM approves this proposal as a one-off project. This Innovative Solutions Support approval will give the service the opportunity to build the capacity and capability of educators to implement strategies to address the identified barriers to inclusion. It is expected that the service will be able to self-sustain the changes in the program and educator practices developed as a result of the Innovative Solution Support provided, and further support will not be required.

Service Name	Integricare Early Learning Centre Turrella
CCB Approval ID	4-8HGVJMJ
Child Care Service Type	CBDC
Strategic Inclusion Plan ID	4-31WM-971
IS Case ID	4-G4TPCXH
Approval Period	07/06/2021- 26/09/2021
Approved funding amount	\$5,664

Requested funding amount	\$5,664
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Detailed Approval details:

The approval is for the following Project:

To engage a bicultural worker to support educators with the inclusion of a ^{s 47F}

Payment of the IDF Innovative Solutions Support

The Approved Funding Amount will be paid after this Letter of Offer has been formally executed by the IDF Manager.

Following a successfully executed Letter of Offer, You will typically receive payment within 4-6 business days. Payment will be made to the bank account You have nominated in your application.

Changing the way You spend the IDF Innovative Solutions Support funding

If You do not spend the full amount of funding on the Project as outlined above, You must speak to your Inclusion Agency. If your Inclusion Agency agrees in writing, You may spend the remaining funds on inclusion related activities to overcome the same or similar inclusion barriers outlined in your initial application. Any additional activity undertaken in line with the agreed change must be declared as outlined below (see Declaration of IDF Innovative Solution Support funding).

Repayment of the IDF Innovative Solutions Support funding

If You do not spend any of the funding on the Project as outlined in this Letter of Offer, You must declare this as outlined below. The Department of Education and Training (the Department) will issue an invoice to repay the full amount to the Commonwealth within 30 days of receipt of the invoice.

If You receive duplicate funding for the same or similar purposes, You are required to notify the IDF Manager within 5 days from approval of the duplicate funding. You may be required to repay the IDF Innovative Solutions Support funding.

Declaration of IDF Innovative Solution Support funding

At the completion of the project, which may be during or after the Approval Period, You must complete an online declaration through the IS Portal. The online declaration must be completed online no later than 10 business days from the end date of the Approval Period.

Within this declaration, You must provide details of the outcomes of the Project, including confirmation that the Project was delivered as approved or with the agreed change (see Changing the way You spend the IDF Innovative Solutions Support funding).

Where You did not spend any of the funding on the Project, or received duplicate funding, You must declare the Project was not started and provide reasons for this.

You will receive an email one month prior to the end date of the Approval Period as a reminder to submit the online declaration. If You require an extension of the Approval Period, You are required to contact the IDF Manager.

For assistance completing the online declaration, please contact your Inclusion Agency.

Breaches of this Approval

If You are found to be in breach of any of the terms contained in this Letter of Offer and/or Conditions of Funding, Your approved IS Case may be terminated and payments may be withheld. You may also be required to repay any amounts You have received whilst in breach.

If You have any queries about this Letter of Offer or Conditions of Funding please contact:

	Contact Name	Contact Phone	Contact Email
IDF Manager	Tiziana Lucato	(18) 0082 4955	idfm@ku.com.au
Inclusion Agency	s 47F	(18) 0070 3382	inclusionagency@includeme.com.au

Information about the ISP, including complaints mechanisms and appeals processes is available on the IDF Manager's website, which can be accessed through the department's website at www.education.gov.au/inclusion-support-programme.

Tiziana Lucato
IDF Manager
KU Children's Services

Acceptance of Letter of Offer

To confirm Your acceptance of the terms in the Letter of Offer and the Conditions of Funding please sign below, scan and return to the Inclusion Development Fund Manager by email, idfm@ku.com.au, within 5 business days.

PRINT NAME: s 47F

SIGNATURE: s 47F

POSITION: Director

DATE: 7/6/2021

Conditions of Funding: IDF Innovative Solutions Support

Integricare Early Learning Centre Turrella agreed to the following Conditions of Funding upon submission of Your application for IDF Innovative Solutions Support. Your application was submitted by s 47F on 01/06/2021.

You must comply with the Inclusion Support Programme Guidelines 2016-2019 (the Guidelines). This includes (but is not limited to):

- Using the funding for the purposes as stated in the Letter of Offer sent by the IDF Manager
- Retaining all relevant documentation to support the spending of approved funds.
- Advising the IDF Manager if duplicate funding has been received for the same or similar purpose within 5 business days.
- Complying with the Privacy Act 1988 and Australian Privacy Principles when handling personal information for the purposes of the Inclusion Support Programme.
- Completing an online declaration of funding expenditure on completion of the project, and report on outcomes of the project in the IS Portal.
- Meeting all reasonable requests from the IDF Manager or department to undertake compliance activity where appropriate, including reasonable assistance to provide access to your employees, premises occupied by you and materials relevant to the IDF Innovative Solutions.
- Meeting all reasonable requests from the IDF Manager or department to participate in reporting and evaluation activities for the Inclusion Support Programme
- Complying with all relevant statutes, regulations, by-laws and requirements of any Commonwealth, State, Territory or local authority, and any of the department's policies notified in writing

If you are found to be in breach of any of these conditions, you may be required to repay any amounts of funding you have received whilst in breach.

Documents 10 and 11: Pages 24-25 deleted under s 47G, 47F and 47E(d)

GA267529 Acquittal Screenshot

Outcome Form

Project Outcome

Project Outcome: Project completed Total Amount Spent: 5,760

Outcome Summary:

Font - Size - | X Copy Paste Bold Italic Underline | Indent Decrease Increase Bulleted Numbered List Link Unlink

s 47F, s 47G

197/4000

- Innovative Solutions Funding spent: ☒
- Innovative Solutions Funding partially spent: ☐
- To duplicate funding received: ☒
- Innovative Solutions Funding not spent: ☐

You must comply with the Inclusion Support Programme Guidelines 2016-2019 (the Guidelines). This includes (but is not limited to):

- Using the funding for the purposes as stated in the Letter of Offer sent by the IDF Manager
- Maintaining all relevant documentation to support the spending of approved funds.
- Notifying the IDF Manager if duplicate funding has been received for the same or similar purpose within 5 business days.
- Complying with the Privacy Act 1988 and Australian Privacy Principles when handling personal information for the purposes of the Inclusion Support programme.
- Completing an online declaration of funding expenditure on completion of the project, and report on outcomes of the project in the IS Portal.
- Meeting all reasonable requests from the IDF Manager to undertake compliance activity where appropriate, including reasonable assistance to provide access to your employees, premises occupied by you and materials relevant to the IDF Innovative Solutions.
- Meeting all reasonable requests from the IDF Manager or Department to participate in reporting and evaluation activities for the Inclusion Support Programme.
- Complying with all relevant statutes, regulations, by-laws and requirements of any Commonwealth, State, Territory or local authority, and any of the department's policies notified in writing.

If you are found to be in breach of any of these conditions, you may be required to repay any amounts of funding you have received whilst in breach.

User id: **s 47F**

Date Acquired: 24/01/2023 02

First Name: **s 47F**

Last Name:

Acquit

Innovative Solutions Support – Project Proposal Template

This is a planning tool designed to assist services to develop their project proposal which is a key part of the Innovative Solutions Support application. The reflective questions provided are intended to assist in discussing and writing the project proposal.

This template can be submitted as part of the application. When completing the case in the IS Portal, either:

- A. Attach this document in a secure format (PDF) in the Attachments Tile; or
- B. Copy and paste the information from each text box into the Business Case Tile.

1. Identify the barriers to inclusion

- Use the Strategic Inclusion Plan (SIP) to help identify the barriers to inclusion.
- Describe the barriers to inclusion for children with additional needs and their impact.
What are the barriers to inclusion relating to children, educators and/or care environment? Describe what is happening for children and educators? What is the impact? Consider children's level of participation and interaction. Why do educators think this is happening?
- Outline why a funded project is needed and other supports you have explored and strategies implemented before applying for funding.

s 47G, s 47F

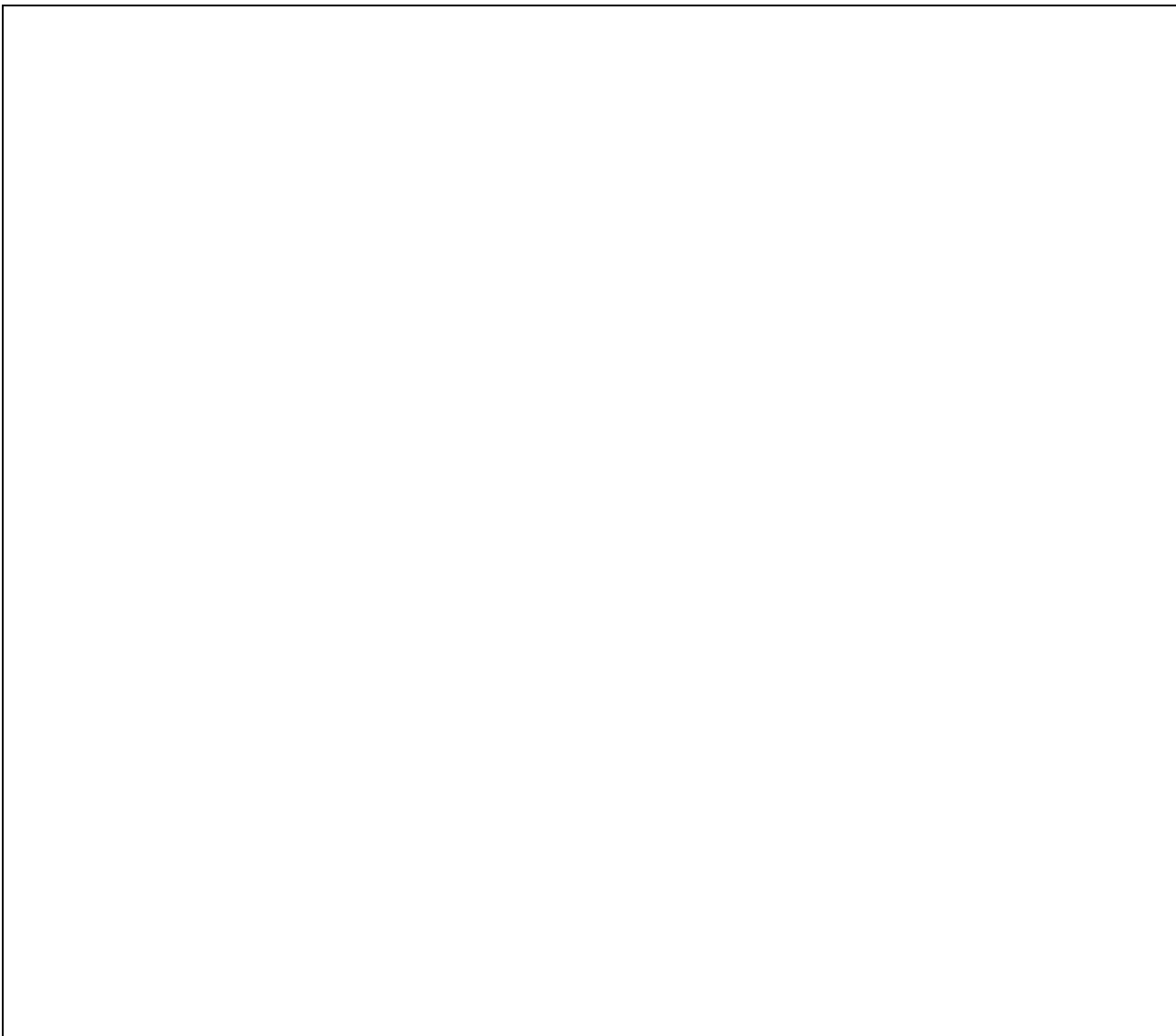
s 47G, s 47F

2. Outline the solution to address the barriers to inclusion

Provide details about the design of the project.

- Outline the project you would like to implement.
What do you want to do? How long will the project take?
Does the project have different components? Describe each component providing details such as where will it occur; who will be involved; how many sessions and how long for, any content covered; what will happen etc?
- Provide a rationale for selecting the provider.
Which service providers were contacted to support the project? How did you identify a suitable provider to assist? What are your reasons for selecting this provider?

s 47G, s 47F



3. Outline the expected outcomes of the project

Outline the expected outcomes and show how they will address the identified barriers to inclusion.

- State the expected outcomes in relation to educators, children, and the overall care environment.
What do you want to achieve?
What would specifically change or improve as a result of implementing this project? What skills/knowledge will the educators gain?
- Detail the strategies which will be used to sustain the changes.
How do you intend to sustain outcomes once the project is finished? How will educators continue to review and refine the changes to their practices?

s 47G, s 47F

Do you need any assistance?

- ❖ Contact your Inclusion Agency
- ❖ Access the Innovative Solutions Support Information Sheet and Inclusion Support Program Guidelines on the department's website <https://www.education.gov.au/inclusion-support-program-isp>
- ❖ For further information and resources see the IDFM website <https://www.idfm.org.au/innovative-solutions>

Documents 14 and 15: pages 33 and 34 deleted under sections 47G, 47F and 47E(d)



In partnership with
Include Me.
 Child and Family
 Inclusion Programs

The Inclusion Support Programme is funded by the Australian Government
 Department of Education and Training

Integricare Early Learning Centre Turrella
 CNR WALKER ST AND THOMPSON ST
 TURRELLA NSW 2205

Date of Approval: 30/08/2022

Letter of Offer for funding application for the Inclusion Development Fund Innovative Solutions Support

I am pleased to advise that Integricare Early Learning Centre Turrella ("You") has been approved for funding from the Australian Government's Inclusion Support Programme (ISP) for the Inclusion Development Fund (IDF) Innovative Solutions Support. This Letter of Offer confirms details of the Approval which will also be available in the Inclusion Support Portal (IS Portal), and your Child Care Management Software.

This Approval Letter, together with the attached Conditions of Funding, makes up the agreement between the Commonwealth and You in relation to how the IDF Innovative Solutions Support funding for which You have been approved, will be used.

Action required

Please review this Letter of Offer and the Conditions of Funding and confirm Your acceptance by signing at the bottom of this letter and returning it to the IDF Manager via email within 5 business days of receipt.

Summary of Approval:

This application has been approved as requested.

1. It is recommended that educators are provided with the opportunity to reflect and share as a whole team any insights, understanding and knowledge gained about **s 47F** as a result of the project. A plan should be developed to ensure that knowledge gained through the project can be sustained in the future.
2. The IDFM approves this proposal as a one-off project. This Innovative Solutions Support approval will give the service the opportunity to build the capacity and capability of educators to implement strategies to address the identified barriers to inclusion. It is expected that the service will be able to self-sustain the changes in the program and educator practices developed as a result of the Innovative Solution Support provided, and further support will not be required.

Service Name	Integricare Early Learning Centre Turrella
CCB Approval ID	4-8HGVJMJ
Child Care Service Type	CBDC
Strategic Inclusion Plan ID	4-31WM-971
IS Case ID	4-HMCMRI6

Approval Period	05/09/2022- 25/12/2022
Approved funding amount	\$5,760
Requested funding amount	\$5,760

Detailed Approval details:

The approval is for the following Project:

Engage a bi-cultural worker to support educators with the inclusion of children and families from s 47F

Payment of the IDF Innovative Solutions Support

The Approved Funding Amount will be paid after this Letter of Offer has been formally executed by the IDF Manager.

Following a successfully executed Letter of Offer, You will typically receive payment within 4-6 business days. Payment will be made to the bank account You have nominated in your application.

Changing the way You spend the IDF Innovative Solutions Support funding

If You do not spend the full amount of funding on the Project as outlined above, You must speak to your Inclusion Agency. If your Inclusion Agency agrees in writing, You may spend the remaining funds on inclusion related activities to overcome the same or similar inclusion barriers outlined in your initial application. Any additional activity undertaken in line with the agreed change must be declared as outlined below (see Declaration of IDF Innovative Solution Support funding).

Repayment of the IDF Innovative Solutions Support funding

If You do not spend any of the funding on the Project as outlined in this Letter of Offer, You must declare this as outlined below. The Department of Education and Training (the Department) will issue an invoice to repay the full amount to the Commonwealth within 30 days of receipt of the invoice.

If You receive duplicate funding for the same or similar purposes, You are required to notify the IDF Manager within 5 days from approval of the duplicate funding. You may be required to repay the IDF Innovative Solutions Support funding.

Declaration of IDF Innovative Solution Support funding

At the completion of the project, which may be during or after the Approval Period, You must complete an online declaration through the IS Portal. The online declaration must be completed online no later than 10 business days from the end date of the Approval Period.

Within this declaration, You must provide details of the outcomes of the Project, including confirmation that the Project was delivered as approved or with the agreed change (see Changing the way You spend the IDF Innovative Solutions Support funding).

Where You did not spend any of the funding on the Project, or received duplicate funding, You must declare the Project was not started and provide reasons for this.

You will receive an email one month prior to the end date of the Approval Period as a reminder to submit the online declaration. If You require an extension of the Approval Period, You are required to contact the IDF Manager.

For assistance completing the online declaration, please contact your Inclusion Agency.

Breaches of this Approval

If you are found to be in breach of any of the terms contained in this Letter of Offer and/or Conditions of Funding, Your approved IS Case may be terminated and payments may be withheld. You may also be required to repay any amounts You have received whilst in breach.

If You have any queries about this Letter of Offer or Conditions of Funding please contact:

	Contact Name	Contact Phone	Contact Email
IDF Manager	Tiziana Lucato	(18) 0082 4955	idfm@ku.com.au
Inclusion Agency	s 47F	(18) 0070 3382	inclusionagency@includeme.com.au

Information about the ISP, including complaints mechanisms and appeals processes is available on the IDF Manager's website, which can be accessed through the department's website at www.education.gov.au/inclusion-support-programme.

Tiziana Lucato
IDF Manager
KU CHILDREN'S SERVICES

Acceptance of Letter of Offer

To confirm Your acceptance of the terms in the Letter of Offer and the Conditions of Funding please sign below, scan and return to the Inclusion Development Fund Manager by email, idfm@ku.com.au, within 5 business days.

PRINT NAME: __

SIGNATURE: _____

POSITION: Director

DATE: 30/8/2022

Conditions of Funding: IDF Innovative Solutions Support

Integricare Early Learning Centre Turrella agreed to the following Conditions of Funding upon submission of Your application for IDF Innovative Solutions Support. Your application was submitted by **s 47G, s** on 24/08/2022.

You must comply with the Inclusion Support Programme Guidelines 2016-2019 (the Guidelines). This includes (but is not limited to):

- Using the funding for the purposes as stated in the Letter of Offer sent by the IDF Manager
- Retaining all relevant documentation to support the spending of approved funds.
- Advising the IDF Manager if duplicate funding has been received for the same or similar purpose within 5 business days.
- Complying with the Privacy Act 1988 and Australian Privacy Principles when handling personal information for the purposes of the Inclusion Support Programme.
- Completing an online declaration of funding expenditure on completion of the project, and report on outcomes of the project in the IS Portal.
- Meeting all reasonable requests from the IDF Manager or department to undertake compliance activity where appropriate, including reasonable assistance to provide access to your employees, premises occupied by you and materials relevant to the IDF Innovative Solutions.
- Meeting all reasonable requests from the IDF Manager or department to participate in reporting and evaluation activities for the Inclusion Support Programme
- Complying with all relevant statutes, regulations, by-laws and requirements of any Commonwealth, State, Territory or local authority, and any of the department's policies notified in writing

If you are found to be in breach of any of these conditions, you may be required to repay any amounts of funding you have received whilst in breach.

GA269247 – Acquittal Screenshot

Project Outcome	
Project Outcome:	<div>Project completed ▾</div> Total Amount Spent: <div>2,880</div>
Outcome Summary:	
<div>Font Size [Icons] Bold Italic Underline</div> <div>[Icons]</div> <p>The project was completed as per the quote that was provided and project outlined</p> <div>87/4000</div>	
Innovative Solutions Funding spent:	<input checked="" type="checkbox"/>
Innovative Solutions Funding partially spent:	<input type="checkbox"/>
No duplicate funding received:	<input checked="" type="checkbox"/>
Innovative Solutions Funding not spent:	<input type="checkbox"/>
You must comply with the Inclusion Support Programme Guidelines 2016-2019 (the Guidelines). This includes (but is not limited to):	
Using the funding for the purposes as stated in the Letter of Offer sent by the IDF Manager	
Retaining all relevant documentation to support the spending of approved funds.	
Advising the IDF Manager if duplicate funding has been received for the same or similar purpose within 5 business days.	
Complying with the Privacy Act 1988 and Australian Privacy Principles when handling personal information for the purposes of the Inclusion Support programme.	
Completing an online declaration of funding expenditure on completion of the project, and report on outcomes of the project in the IS Portal.	
Meeting all reasonable requests from the IDF Manager to undertake compliance activity where appropriate, including reasonable assistance to provide access to your employees, premises occupied by you and materials relevant to the IDF Innovative Solutions.	
Meeting all reasonable requests from the IDF Manager or Department to participate in reporting and evaluation activities for the Inclusion Support Programme	
Complying with all relevant statutes, regulations, by-laws and requirements of any Commonwealth, State, Territory or local authority, and any of the department's policies notified in writing	
If you are found to be in breach of any of these conditions, you may be required to repay any amounts of funding you have received whilst in breach.	
User ID:	s 47F
Date Acquired:	23/01/2023 04
First Name:	s 47F
Last Name:	
<div>Acquit</div>	

s 47G, s 47F

Documents 18, 19 and 20: pages 40- 46 deleted under sections 47G, 47F and 47E(d)



The Inclusion Support Programme is funded by the Australian Government
Department of Education and Training

Integricare Early Learning Centre Turrella
CNR WALKER ST AND THOMPSON ST
TURRELLA NSW 2205

Date of Approval: 27/09/2022

Letter of Offer for funding application for the Inclusion Development Fund Innovative Solutions Support

I am pleased to advise that Integricare Early Learning Centre Turrella ("You") has been approved for funding from the Australian Government's Inclusion Support Programme (ISP) for the Inclusion Development Fund (IDF) Innovative Solutions Support. This Letter of Offer confirms details of the Approval which will also be available in the Inclusion Support Portal (IS Portal), and your Child Care Management Software.

This Approval Letter, together with the attached Conditions of Funding, makes up the agreement between the Commonwealth and You in relation to how the IDF Innovative Solutions Support funding for which You have been approved, will be used.

Action required

Please review this Letter of Offer and the Conditions of Funding and confirm Your acceptance by signing at the bottom of this letter and returning it to the IDF Manager via email within 5 business days of receipt.

Summary of Approval:

This application has been approved as requested.

s 47G, s 47F

2. It is recommended that educators are provided with the opportunity to reflect and share as a whole team any insights, understanding and knowledge gained as a result of the project. A plan should be developed to ensure that knowledge about ^{s 47F} gained through the project can be embedded into the program and sustained in the future.

3. The IDFM approves this proposal as a one-off project. This Innovative Solutions Support approval will give the service the opportunity to build the capacity and capability of educators to implement strategies to address the identified barriers to inclusion. It is expected that the service will be able to self-sustain the changes in the program and educator practices developed as a result of the Innovative Solution Support provided, and further support will not be required.

Service Name	Integricare Early Learning Centre Turrella
CCB Approval ID	4-8HGVJMJ

Child Care Service Type	CBDC
Strategic Inclusion Plan ID	4-31WM-971
IS Case ID	4-HMDNNSB
Approval Period	03/10/2022- 22/01/2023
Approved funding amount	\$2,880
Requested funding amount	\$2,880

Detailed Approval details:

The approval is for the following Project:

Engage a bicultural worker to support educators with the inclusion of ^{s 47F}
s 47F

Payment of the IDF Innovative Solutions Support

The Approved Funding Amount will be paid after this Letter of Offer has been formally executed by the IDF Manager.

Following a successfully executed Letter of Offer, You will typically receive payment within 4-6 business days. Payment will be made to the bank account You have nominated in your application.

Changing the way You spend the IDF Innovative Solutions Support funding

If You do not spend the full amount of funding on the Project as outlined above, You must speak to your Inclusion Agency. If your Inclusion Agency agrees in writing, You may spend the remaining funds on inclusion related activities to overcome the same or similar inclusion barriers outlined in your initial application. Any additional activity undertaken in line with the agreed change must be declared as outlined below (see Declaration of IDF Innovative Solution Support funding).

Repayment of the IDF Innovative Solutions Support funding

If You do not spend any of the funding on the Project as outlined in this Letter of Offer, You must declare this as outlined below. The Department of Education and Training (the Department) will issue an invoice to repay the full amount to the Commonwealth within 30 days of receipt of the invoice.

If You receive duplicate funding for the same or similar purposes, You are required to notify the IDF Manager within 5 days from approval of the duplicate funding. You may be required to repay the IDF Innovative Solutions Support funding.

Declaration of IDF Innovative Solution Support funding

At the completion of the project, which may be during or after the Approval Period, You must complete an online declaration through the IS Portal. The online declaration must be completed online no later than 10 business days from the end date of the Approval Period.

Within this declaration, You must provide details of the outcomes of the Project, including confirmation that the Project was delivered as approved or with the agreed change (see Changing the way You spend the IDF Innovative Solutions Support funding).

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For assistance completing the online declaration, please contact your Inclusion Agency.

Breaches of this Approval

If you are found to be in breach of any of the terms contained in this Letter of Offer and/or Conditions of Funding, Your approved IS Case may be terminated and payments may be withheld. You may also be required to repay any amounts You have received whilst in breach.

If You have any queries about this Letter of Offer or Conditions of Funding please contact:

	Contact Name	Contact Phone	Contact Email
IDF Manager	Tiziana Lucato	(18) 0082 4955	idfm@ku.com.au
Inclusion Agency	s 47F	(18) 0070 3382	inclusionagency@includeme.com.au

Information about the ISP, including complaints mechanisms and appeals processes is available on the IDF Manager's website, which can be accessed through the department's website at www.education.gov.au/inclusion-support-programme.

Tiziana Lucato
IDF Manager
KU CHILDREN'S SERVICES

Acceptance of Letter of Offer

To confirm Your acceptance of the terms in the Letter of Offer and the Conditions of Funding please sign below, scan and return to the Inclusion Development Fund Manager by email, idfm@ku.com.au within 5 business days.

PRINT NAME: s 47F

SIGNATUR

POSITION: Director

DATE: 28/9/2022

Conditions of Funding: IDF Innovative Solutions Support

Integricare Early Learning Centre Turrella agreed to the following Conditions of Funding upon submission of Your application for IDF Innovative Solutions Support. Your application was submitted by **s 47F** on 21/09/2022.

You must comply with the Inclusion Support Programme Guidelines 2016-2019 (the Guidelines). This includes (but is not limited to):

- Using the funding for the purposes as stated in the Letter of Offer sent by the IDF Manager
- Retaining all relevant documentation to support the spending of approved funds.
- Advising the IDF Manager if duplicate funding has been received for the same or similar purpose within 5 business days.
- Complying with the Privacy Act 1988 and Australian Privacy Principles when handling personal information for the purposes of the Inclusion Support Programme.
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