



Australian Government

Funding Agreement

between the

COMMONWEALTH OF AUSTRALIA

as represented by the

Minister for Education

and

James Cook University

regarding funding

**under the *Higher Education Support Act 2003* in respect of the
2024 and 2025 grant years**

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Parties and Recitals

THIS AGREEMENT is made on the date on which it is executed by the Commonwealth of Australia

BETWEEN

THE COMMONWEALTH OF AUSTRALIA represented by the Minister for Education ('the Commonwealth')
[ABN 12 862 898 150]

AND

James Cook University, Rm 328, Ken Back Chancellery Bldg, TOWNSVILLE QLD 4811 ('Provider')
[ABN 46 253 211 955]

RECITALS

- A. The Provider meets the requirements of paragraph 30-1(1)(a) of HESA.
- B. This funding agreement meets the requirements under subsection 30-25(1) of HESA in respect of the 2024 and 2025 grant years.
- C. Entering into this agreement is a requirement under subparagraph 30-1(1)(a)(ii) of HESA for a Commonwealth Grant to be payable to the Provider under Part 2-2 of HESA.
- D. Subject to subsections 30-25(2A) and 30-25(2B) of HESA, this funding agreement specifies conditions to which the Commonwealth Grant is subject that are additional to the conditions that apply to the Commonwealth Grant under Division 36 of HESA.
- E. This agreement complements the mission-based compact between both parties setting out how the Provider's mission aligns with the Commonwealth of Australia's goals for higher education. It also complements the Provider's Equity Plan setting out how the Provider intends to use any unspent Part 2-2 grant funding in the 2024 and 2025 grant years.
- F. This agreement also gives the Provider an overview of other Commonwealth funding provided under HESA and relevant legislative instruments. This overview is for information only and is set out in the 'Background and Description of Commonwealth Funding' section that follows.
- G. Under section 36-65 of HESA, the Provider must comply with this funding agreement.

BACKGROUND AND DESCRIPTION OF COMMONWEALTH FUNDING

The Commonwealth of Australia will provide funding under the three broad streams below, as administered by the Department of Education (Department), subject to relevant HESA provisions, the conditions of this agreement, and the conditions of any grants provided under each funding stream, which provide the essential building blocks to support world-class teaching and research effort in line with this shared goal. The Provider agrees to use this funding as intended to drive quality higher education and research in the public interest.

1. *Teaching base grants*

In accordance with Division 33 of HESA and as set out in Part A of this agreement, the Provider will receive a total basic grant amount (TBGA) in Commonwealth Grant Scheme funding, which is an amount up to the sum of the Provider's:

- maximum basic grant amount (MBGA) for higher education courses
 - This may include funding for the Provider to partner with a Regional University Study Hub. This funding component is to be used to support the objectives of the Regional University Study Hubs.
 - It provides a flexible funding envelope within which funding can be moved between disciplines (excluding medicine) and course levels (sub-bachelor, bachelor and postgraduate).

- MBGA for designated higher education courses (currently only courses of study in medicine)
- funding the Provider receives for demand driven higher education courses, calculated in accordance with section 33-5 of HESA and on the basis of the new funding cluster rates commencing on 1 January 2021.

The Provider may also receive other loading amounts as specified in paragraph 33-1(1)(b) of HESA and worked out in accordance with the *Commonwealth Grant Scheme Guidelines 2020*.

2. Research block grants

The Research Block Grants are calculated in accordance with Parts 2-3 (Other grants) and 2-4 (Commonwealth scholarships) of HESA and comprise of two components:

- The Research Training Program (RTP), which supports the training of students undertaking Research Doctorate and Research Masters courses, as set out in the *Commonwealth Scholarships Guidelines (Research) 2017*.
- The Research Support Program (RSP), which provides a flexible funding stream to assist eligible providers with the systemic costs of university research, as set out in the *Other Grants Guidelines (Research) 2017*.

Grants for the relevant program will be allocated to eligible providers in accordance with the *Commonwealth Scholarships Guidelines (Research) 2017* and *Other Grants Guidelines (Research) 2017*. Grant conditions are set out in the Guidelines. Unspent RTP or RSP grant year amounts will be automatically rolled over into the following grant year, unless specified by the Secretary.

3. Engagement base grants

There are three grants available to eligible providers under this funding stream that have been established as programs under the *Higher Education Support (Other Grants) Guidelines 2022*:

- The National Priorities and Industry Linkage Fund (NPILF) program which aims to produce graduates with the right mix of skills through three key objectives:
 - increasing the number of internships, practicums and other innovative approaches to work-integrated learning across all disciplines
 - increasing the number of STEM-skilled graduates and improve their employment outcomes
 - rewarding providers for the development of partnerships and collaborations with industry.
- The Indigenous, Regional and Low Socio-Economic Status Attainment Fund (IRLSAF) which supports initiatives to improve access and participation for groups in the population with lower participation and attainment rates, including Indigenous persons, students from low socio-economic backgrounds, and those from regional areas and remote areas. Refer to Appendix 2 for further details.

Conditions applying to the relevant program are set out in the *Higher Education Support (Other Grants) Guidelines 2022* and the conditions of grant (if any) made by the Minister. Grants under the relevant program will be made to eligible providers under the *Higher Education Support (Other Grants) Guidelines 2022*.

The Provider may also receive other grants for ad hoc programs or projects under Part 2-3 (Other grants) of HESA. Conditions applying to these grants are set out in the *Higher Education Support (Other Grants) Guidelines 2022* and/or the conditions of grant (if any) made by the Minister.

Indicative maximum funding amounts

Indicative maximum funding amounts for each of these funding streams are shown in the following table. The table does not include amounts for any ad hoc grants made under Part 2-3 (Other grants) of HESA. The amounts in the table are included for reference only and are not intended to pre-empt or otherwise affect the making of any grant under, or in accordance with, HESA, the *Commonwealth Grant Scheme Guidelines 2020*, the *Higher Education Support (Other Grants) Guidelines 2022*, the *Other Grants Guidelines (Research) 2017* or the *Commonwealth Scholarships Guidelines (Research) 2017*. The amount of funding the Provider actually receives will be calculated based on HESA and the relevant legislative instrument.

Table 1: Summary of indicative maximum funding amounts

Funding	2024	2025
1. Teaching		
Higher education courses (MBGA funding envelope)	\$129,504,383	TBA
<i>Additional amounts for RUSHs (included in the Provider's MBGA for higher education courses shown above)</i>	TBA	TBA
<i>Additional amounts for Equity Places (included in the Provider's MBGA for higher education courses shown above)¹</i>	\$2,249,916	TBA
<i>Additional amounts for Innovative Places (included in the Provider's MBGA for higher education courses shown above)</i>	\$0	TBA
<i>Additional amounts for National Priority Places (included in the Provider's MBGA for higher education courses shown above)</i>	\$0	N/A
<i>Additional amounts for Nuclear-Powered Submarine Places (included in the Provider's MBGA for higher education courses shown above)</i>	\$0	TBA
MBGA for designated higher education courses (medicine)	\$27,839,526	TBA
Any funding for demand driven higher education courses ² (amounts to be paid based on actual student enrolments)	Will be paid on actuals	Will be paid on actuals
Medical Student Loading	TBA	TBA
2. Research		
Research Training Program	TBA	TBA
Research Support Program	TBA	TBA
3. Engagement		
NPILF	\$3,658,756	TBA
IRLSAF - Higher Education Participation and Partnerships Program	TBA	TBA
IRLSAF - Regional Loading	TBA	TBA
IRLSAF - Enabling Loading	TBA	TBA
National Institutes Grant ³	\$0	TBA
Total	\$161,002,665	TBA

NOTES:

1. Details on how Equity Places funding is to be spent are at Appendix 1.
2. The demand driven advance payments are based on estimates provided by universities and will be reconciled against data verified by the provider for the relevant year and cleared by the Department.
3. Details of the purpose of the National Institute Grant funding is provided in Appendix 2.

NOW IT IS AGREED as follows:

PART A: Commonwealth Grant Scheme funding

Commonwealth Grant Scheme funding amount and payment arrangements

1. The Commonwealth will pay to the Provider the CGS funding amount for the 2024 and 2025 grant years, calculated in accordance with Division 33 of HESA.
2. The Commonwealth will notify the Provider before the start of the relevant Grant Year covered by this agreement about the CGS advances in respect of amounts expected to become payable to the Provider for the relevant Grant Years under subsection 164-10(1) of HESA for:
 - 2.1. higher education courses;
 - 2.2. designated higher education courses; and
 - 2.3. demand driven higher education courses.
3. Amounts payable as CGS advances may be adjusted throughout the relevant Grant Year based on information provided to the Commonwealth by the Provider.
4. CGS advances made in respect of a Grant Year will be reconciled with CGS funding payable to the Provider for the relevant year. This reconciliation will occur when actual student enrolment data for the Grant Year is finalised and provided to the Commonwealth. If the amount of an advance paid to the Provider exceeds the amount that becomes payable to the Provider, the Commonwealth will seek recovery of the overpaid amount from the Provider under subsection 164-10(1A) of HESA.
5. The Provider must use an amount equivalent to any unspent amounts from their MBGA allocation for higher education courses in 2024 and 2025 (being amounts that the Provider does not use to deliver Commonwealth supported places) for the purposes of supporting equity outcomes for underrepresented groups, consistent with Appendix 1 and the Provider's Equity Plan.

Estimates of Commonwealth supported places

6. The Provider must provide accurate and timely estimates of Commonwealth supported places, including the number of grandfathered students and non-grandfathered students expected to study in Commonwealth supported places, for the current year and future years, as required by the Commonwealth.

Provision of other data

7. The Provider must provide data relating to revised transparency arrangements as requested, including in relation to admissions processes and the cost of teaching and scholarship. This includes providing the data in the form and at the times required by the Commonwealth to support the national admissions platform.

Section One: Higher education courses

Maximum basic grant amount for higher education courses

8. The maximum basic grant amounts for higher education courses, specified for the purposes of paragraph 30-27(1)(a) of HESA, for the Grant Years covered by this agreement, are set out in Table 1a of Appendix 1. Appendix 1 also contains additional conditions in relation to the maximum basic grant amount for higher education courses with which the Provider must comply.

Trading Commonwealth supported places with another provider

9. The Provider may trade Commonwealth supported places for its higher education courses with another Provider, subject to the transaction being cost neutral and receiving approval from the Commonwealth.
10. If a trade occurs, both providers must notify the Commonwealth in writing by 31 March of the year for which the trade applies and in advance of the census date for the traded places.
11. Both providers must demonstrate arrangements are in place to take into account the number of places required in the pipeline of enrolments beyond the transfer to ensure students can complete their courses.
12. If approved by the Commonwealth, each Provider's funding agreement will be updated to reflect the trade (including to make changes to each Provider's MBGA for higher education courses). The trade will not be effective until the required changes are made to each Provider's funding agreement.

Section Two: Designated higher education courses*Maximum basic grant amount for designated higher education courses*

13. The maximum basic grant amounts for designated higher education courses, specified for the purposes of paragraph 30-27(1)(b) of HESA, for the Grant Years covered by this agreement, are set out in Table 2.

Allocation of Commonwealth supported places for designated higher education courses in medicine

14. The total number of Commonwealth supported places for designated higher education courses in medicine allocated to the Provider under paragraph 30-10(1)(a), and for the purposes of subparagraph 30-25(3)(a)(iii) of HESA for the 2024 and 2025 Grant Years is set out in Table 2. For the purposes of paragraph 30-25(3)(c), this allocation is the maximum number of Commonwealth supported places for designated higher education courses in medicine provided by the Provider which can have a medical student loading in the relevant Grant Year.
15. The number of domestic annual completions for the Provider's designated higher education courses in medicine in 2024 and 2025 is outlined in Table 2. The Provider must not change its designated higher education course or courses in medicine in ways that will change the number of domestic annual completions for the course or courses.
16. The Provider must not admit commencing domestic full-fee paying students in its designated higher education courses in medicine.

Table 2: Allocation of Commonwealth supported places for designated higher education courses in medicine.

Grant Year	Total number of designated Commonwealth supported places (EFTSL)	Maximum number of domestic completions in medicine	MBGA for designated higher education courses in medicine
2024	914	154	\$27,839,526
2025	TBA	TBA	TBA

Bonded Medical Program

17. The total number of Commonwealth supported places for higher education courses in medicine includes the number of Bonded Medical Places (BMP) Scheme, Medical Rural Bonded Scholarship (MRBS) Scheme and the reformed Bonded Medical Program (commencing 1 January 2020) places.
 - 17.1. From 1 January 2021, the Provider must allocate 28.5 per cent of all commencing Commonwealth supported places for higher education courses in medicine to Bonded Medical Program students for the calendar year. Commencing with the 2020 intake, the number of Bonded Medical Program places may be averaged over a period of three consecutive calendar years to calculate 28.5 per cent.
 - 17.2. From 1 January 2021, the bonded places provided under the Bonded Medical Program must be used for Bonded Medical Program students only. Non-bonded and fee paying places must not be used for bonded students.
 - 17.3. The BMP Scheme ceased from 1 January 2021. The bonded places previously provided under the BMP and MRBS Schemes must continue to be used for BMP and MRBS students until they complete their higher education course in medicine.
 - 17.4. The MRBS Scheme places, which ceased in 2015, are separate from the BMP Scheme places. Students who were granted a MRBS Scheme place and are currently undertaking a higher education course in medicine cannot be counted towards the BMP Scheme's 28.5 per cent requirement.

PART B: Other conditions and requirements

Clinical placements and practicums

18. For a course that is accredited under section 49 of the National Law, the Provider must ensure that each student enrolled in the course has access to clinical placements in accordance with the approved accreditation standard for the profession.
19. For a course that provides a pathway to professional certification or registration, where that certification or registration requires the completion of a clinical or practicum placement (for example in initial teacher education, engineering, social work) the Provider must ensure that each student enrolled in that course has access to clinical placements or practicums in accordance with the relevant professional accreditation standards.

New campuses and campus closures

20. The Provider must obtain the Commonwealth's prior written approval if the Provider proposes to enrol Commonwealth supported students in a course of study that is, or is to be undertaken, primarily at an educational facility, other than one of the Provider's campuses or approved educational facilities listed below in Table 3.
21. Similarly, if the Provider proposes to close a campus where Commonwealth supported students are enrolled, the Provider must obtain the Commonwealth's prior written approval.

Table 3: Provider's campuses

Name of campus and facility	Type
Brisbane	Campus
Cairns	Campus
Mackay	Campus
Mount Isa	Campus
Thursday Island	Campus
Townsville	Campus

Closures of courses

22. Before closing any undergraduate and postgraduate courses of study in which Commonwealth supported students have been enrolled for more than two years (including a major within a course of study), the Provider must notify the Commonwealth of its plans in writing.
23. The Provider must notify the Commonwealth of the potential course closure before 31 July each year, and before any information on the potential course closure is made public. The Provider's notice to the Commonwealth must be in the form included at Appendix 3 and must include the following information for each proposed course closure:
 - 23.1. whether the course prepares students for entry to any occupation that is experiencing a Skills Shortage
 - 23.2. whether closure of the course is likely to create a Skills Shortage in an occupation because the Provider is the sole or dominant provider of the national skill base for that occupation
 - 23.3. whether the course is a specialised course directed at the regional economy, and what impact closing the course may have on the skills base of that regional economy
 - 23.4. whether the course is in an area of priority, for example in education, nursing and allied health, information technology and engineering
 - 23.5. whether the course is listed in [Table 1b\(i\)](#) of Appendix 1, as a course in which students are enrolled in Commonwealth supported places

- 23.6. the proposed teach out provisions to ensure existing students can complete their chosen course of study.
24. If the Commonwealth has any concerns about the potential course closure based on the information provided under clause 23, the Commonwealth may enter into further discussions with the Provider to seek to reach a mutually agreeable arrangement with the Provider regarding the course closure. Consideration will be given to the:
- 24.1. student demand for the course
 - 24.2. the financial viability of the course
 - 24.3. the justification provided for a proposed course closure by the Provider
 - 24.4. other relevant factors, and
 - 24.5. the assistance provided by the Commonwealth to the Provider to explore options to retain the course, including through cooperation with another provider or the movement of Commonwealth supported places to another provider (where applicable).
25. The Commonwealth will not unreasonably require the continuation of the course if it would place an unreasonable financial burden on the Provider or place the Provider in a financially unviable position with regard to the Provider's overall financial status.

Applicable law and jurisdiction

26. The laws of the Australian Capital Territory apply to the interpretation of this agreement.
27. The parties agree to submit to the non-exclusive jurisdiction of the courts of the Australian Capital Territory and any courts which have jurisdiction to hear appeals from any of these courts in respect to any dispute under this agreement.

Entire agreement, variation and severance

28. This agreement and the HESA record the entire agreement between the parties in relation to its subject matter. Any previous agreement covering the relevant Grant Years is terminated and replaced by this agreement on the date this agreement is made.
29. Except for action the Commonwealth is expressly authorised or required to take elsewhere in this agreement or HESA, no variation of this agreement is binding unless it is agreed in writing and signed by the parties.
30. If a court or tribunal says any provision of this agreement has no effect or interprets a provision to reduce an obligation or right, this does not invalidate, or restrict the operation of, any other provision.

Notices

31. A party giving notice under this agreement must do so in writing or by Electronic Communication:
- 31.1. if given by the Provider, marked for the attention of the First Assistant Secretary of the Higher Education Division of the Department of Education or another person as notified in writing by the Commonwealth to the Provider; or
 - 31.2. if given by the Commonwealth, marked for the attention of the Vice-Chancellor or other person as notified in writing by the Provider to the Commonwealth and must be hand delivered or sent by pre-paid post or Electronic Communication to the address specified in this clause.

The address for notices to the Commonwealth is:

First Assistant Secretary
Higher Education Division
Department of Education
50 Marcus Clarke Street
GPO Box 9880
CANBERRA ACT 2601

Email: cgs@education.gov.au

The address for notices to the Provider is:

Rm 328
Ken Back Chancellery Bldg
TOWNSVILLE QLD 4811

32. A notice given under clause 31 is taken to be received:
- 32.1. if hand delivered, on delivery;
 - 32.2. if sent by pre-paid post, 6 business days after the date of posting; or
 - 32.3. if sent by Electronic Communication, at the time that would be the time of receipt under section 14A of the *Electronic Transactions Act 1999*.

Interpretation

33. In this agreement including the appendices, unless the contrary intention appears:

'ABN' has the same meaning as in section 41 of the *A New Tax System (Australian Business Number) Act 1999*;

'CGS' means Commonwealth Grant Scheme;

'Closing a Course' or **'Closure'** means the cessation of intake of students to a course by the Provider without its immediate replacement by a course of study that leads to the same occupation or provides a similar specialised skill and includes any suspension of intake of students for more than one consecutive academic year;

'Commonwealth Grant' is the grant payable to the Provider under Part 2-2 (Commonwealth Grant Scheme) of HESA;

'course of study' has the same meaning as in subclause 1(1) of Schedule 1 of HESA;

'demand driven higher education course' has the same meaning as in subclause 1(1) of Schedule 1 of HESA;

'designated higher education course' has the same meaning as in subclause 1(1) of Schedule 1 of HESA;

'EFTSL' has the same meaning as in subclause 1(1) of Schedule 1 of HESA;

'Electronic Communication' has the same meaning as in subsection 5(1) of the *Electronic Transactions Act 1999*;

'Equity Places' refers to funding allocated to the provider for the purpose of increasing the number of persons from under-represented backgrounds undertaking courses of study in areas of skills shortage;

'Equity Plan' refers to documents developed by the Provider detailing how the Provider will spend amounts equivalent to the funds estimated to be unspent from their MBGA allocation in 2024 and 2025 (being amounts that the Provider does not use to deliver Commonwealth supported places), for the purposes of supporting equity outcomes for under-represented groups;

'funding clusters' has the same meaning as set out in subclause 1(1) of Schedule 1 of HESA;

'Grant Year' has the same meaning as in subclause 1(1) of Schedule 1 of HESA;

'higher education course' has the same meaning as in clause 1 of Schedule 1 of HESA;

'HESA' means the *Higher Education Support Act 2003*;

'Indigenous person' has the same meaning as in subclause 1(1) of Schedule 1 of HESA;

'maximum basic grant amount' or **'MBGA'** has the same meaning as in subclause 1(1) of Schedule 1 of HESA;

'National Law' means (a) for a state or territory other than Western Australia – the Health Practitioner Regulation National Law as set out in the Schedule to the *Health Practitioner Regulation National Law Act 2009 (Qld)* as it applies (with or without modification) as a law of the State or Territory; and (b) for Western Australia – the legislation enacted by the *Health Regulation National Law (WA) Act 2010* that corresponds to the Health Practitioner Regulation National Law;

'National Priority Places' are a one-off allocation of places in courses commencing from 2021 and expiring by 2024;

'number of Commonwealth supported places' has the same meaning as in subclause 1(1) of Schedule 1 of HESA;

'regional area' has the same meaning as in subclause 1(1) of Schedule 1 of HESA;

'remote area' has the same meaning as in subclause 1(1) of Schedule 1 of HESA;

'total basic grant amount' has the same meaning as in subclause 1(1) of Schedule 1 of HESA.

34. In this agreement, unless the contrary intention appears:

- 34.1. words in the singular include the plural and vice versa;
- 34.2. clause headings or words in bold format are inserted for convenience only, and have no effect in limiting or extending the language of provisions;
- 34.3. all references to dollars are to Australian dollars;
- 34.4. unless stated otherwise, a reference to legislation is to legislation of the Commonwealth, as amended from time to time;
- 34.5. an uncertainty or ambiguity in the meaning of a provision of this agreement will not be interpreted against a party just because that party prepared that provision;
- 34.6. where a word or phrase is given a defined meaning, any other part of speech or grammatical form of that word or phrase has a corresponding meaning; and
- 34.7. where a word or phrase is not specifically defined in this agreement and the word or phrase occurs in the *Higher Education Support Act 2003*, the word or phrase will have the same meaning as in that Act.

SIGNED for and on behalf of
THE COMMONWEALTH OF AUSTRALIA
By

In the presence of:

Drew Menzies-McVey

Clae Hyde

Full name (please print)

Witness (please print)

A/g First Assistant Secretary, Higher Education

Assistant Director, CGS Policy

Position (please print)

Position or profession of witness (please print)

of the Department of Education as delegate of
the Minister for Education.

Signature

Signature

22 December 2023

Date

SIGNED for and on behalf of

In the presence of:

James Cook University
By

Simon Richard Biggs

Learne Terri Brown

Full name (please print)

Witness (please print)

Vice Chancellor and President

Executive Support Officer

Position (please print)

Position or profession of witness (please print)

Signature

Signature

HIGHER EDUCATION FUNDING**Table 1a. MBGA for 2024 and 2025 grant years for higher education courses**

Grant Year	Base MBGA	Equity Places	NPS Places	National Priority Places	Innovative Places	Total MBGA
2024	\$127,254,467	\$2,249,916	\$0	\$0	\$0	\$129,504,383
2025	TBA	TBA	TBA	TBA	TBA	TBA

Maximum basic grant amount for higher education courses

- The maximum basic grant amount for higher education courses is calculated by:
 - applying indexation consistent with the methodology set out in Part 5-6 of HESA; and
 - applying the growth factors in the following table for each of the Provider's campuses.

Campus	Remoteness	2024	2025
Mackay	Regional	3.50%	TBA
Townsville	Regional	3.50%	TBA
Mount Isa	Regional	3.50%	TBA
Smithfield	Regional	3.50%	TBA

Equity places

- The MBGA for higher education courses includes funding for Equity Places as specified in Table 1a. The Provider may use up to \$2,249,916 of the funding allocated for Equity Places in 2024 to deliver the approved courses shown in Table 1b(i). This funding allocation reflects the indicative funding amounts approved by the Minister for Education.
- While funding is being allocated to providers within a funding envelope, there is a clear and unambiguous expectation that courses will be delivered as closely as possible in line with indicative funding parameters and that all Equity Places will be filled by people from educationally disadvantaged groups (including students from low SES backgrounds, students from inner regional, outer regional, remote and very remote areas, students who are first in family to study at university, First Nations students, and students with a disability).
- The Provider must comply with all reporting requirements for Equity Places as communicated by the Department.

Note: Allocated funding figures shown in Table 1b(i) indicate funding to be used for Equity Places commencing in 2024. Quoted places are indicative only of commencing EFTSL implied by the allocated funding amounts.

NB: 2024 and 2025 funding amounts include pipeline funding for places that commenced in 2023 and 2024.

Table 1b(i). Funding Cluster 3 Places and Approved Courses

Priority Area	2023 Places	2024 Places	2024 Funding	2025 Funding
Nursing	0	100	\$1,829,200	TBA
Engineering	0	23	\$420,716	TBA
Other	0	0	\$0	TBA
Total	0	123	\$2,249,916	TBA
Course Type	Course Name			
Bachelor Degree	Bachelor of Nursing Science			
Diploma	Diploma in Health (Nursing)			
Undergraduate Certificate	Certificate in Applied Engineering Technologies			
Diploma	Diploma in Engineering			
Diploma	Diploma in Applied Engineering Technologies			
Diploma	Diploma in Science			

Equity Plan

5. Providers are required, as a condition of their Part 2-2 funding, to have an 'Equity Plan' if the Provider estimates that they will have funds unspent from their MBGA allocation in a year, or if notified by the Commonwealth. The Equity Plan is a document (or series of documents) that outlines how providers will spend amounts equivalent to the funds estimated to be unspent from their MBGA allocation in 2024 and 2025, for the purposes of supporting equity outcomes for under-represented groups. The Provider must comply with their Equity Plan.
6. Providers will be required to adhere to any Departmental requests in relation to the preparation of Equity Plans.
7. Providers will also be required to provide information to the Department in relation to their Equity Plans, which may include:
 - itemised information on the activities or initiatives to be funded, including amounts spent per item and the timing of the spending; and
 - data which may provide an indication of the impact of the proposed spending, particularly in relation to outcomes for disadvantaged or under-represented students.

ENGAGEMENT BASE GRANTS**Indigenous, Regional and Low Socio-Economic Status Attainment Fund**

1. In 2024-2025, the Indigenous, Regional and Low Socio-Economic Status Attainment Fund (IRLSAF) consists of five components:
 - a) Higher Education Participation and Partnerships Program (HEPPP);
 - b) National Priorities Pool Program;
 - c) Regional Partnerships Project Pool Program;
 - d) Regional Loading Program (RLP); and
 - e) Enabling Loading Program (ELP).

IRLSAF funding

2. Grant amounts for the HEPPP, RLP and ELP in 2024-2025 are calculated using the method specified for the relevant component in Part 2 of the *Higher Education Support (Other Grants) Guidelines 2022* (see paragraph 41-30(a) of the Act) and are estimated in Table 2 below.
 - HEPPP funding for eligible providers is calculated using the formula specified at section 12 of Division 1 of Part 2 of the *Higher Education Support (Other Grants) Guidelines 2022*.
 - RLP funding for eligible providers is calculated using the formula specified at section 27 of Division 4 of Part 2 of the *Higher Education Support (Other Grants) Guidelines 2022*.
 - ELP funding for eligible providers is calculated using the formula specified at section 33 of Division 5 of Part 2 of the *Higher Education Support (Other Grants) Guidelines 2022*.

Table 2: HEPPP, RLP and ELP funding

Program	2024	2025
Higher Education Participation and Partnerships Program	TBA	TBA
Regional Loading Program	TBA	TBA
Enabling Loading Program	TBA	TBA

3. The National Priorities Pool Program and Regional Partnerships Projects Pool Programs under IRLSAF, are subject to competitive grants processes and are therefore not included in above table. Any grants under these programs are allocated separately under a Conditions of Grant.

HEPPP reporting requirements

4. Universities are required to submit HEPPP reports and financial acquittals annually in the form and time specified by the Minister or Minister's delegate. Refinements to reporting templates and requirements are transitioning the HEPPP to a best practice approach for consistent data and reports. This is in context of the Student Equity in Higher Education Evaluation Framework. The Department will advise Providers directly of updated reporting templates and requirements once finalised.
5. Following amendments to the *Higher Education Support Act 2003*, universities' unspent HEPPP funds will automatically rollover into a subsequent calendar year. Providers must continue to identify the amount carried forward as part of the annual HEPPP report for the relevant year.

COURSE CLOSURE TEMPLATE

Course		Details				
Enrolment profile						
	2020	2021	2022	2023	2024	
CSP commencing load						
CSP total load						
Reason for closure						
Does the course prepare students for entry to any occupation that is experiencing a Skills Shortage? If so, how will the Provider address this issue?						
Is closing the course likely to create a Skills Shortage in an occupation because the Provider is the sole or dominant provider of the national skill base for that occupation? If so, how will the Provider address this issue?						
Is the course a specialised course directed at the regional economy? What impact is closing the course likely to have on the skills base of that regional economy? How will the Provider address this issue?						
Is the course in an area of priority for example in education, nursing and allied health, information technology and engineering? How will the Provider address this issue?						
Is the course is listed in Table 1b(i) of Appendix 1 in which students are enrolled in Commonwealth supported places. How will the Provider address this issue?						
Outline the teach out provisions to ensure existing students can complete their chosen course of study						