

<<Letter to be produced on organisation letterhead>>

<<Name of Authorising Individual>>
<<Title/Position of Authorising Individual>>
<<Name of agency/organisation/company>>
<<Postal address of agency/organisation/company>>

<<DATE>>

Re: <<PROJECT TITLE AS PER APPLICATION FORM>>

To whom it may concern,

I hereby confirm that <<Name of agency/organisation/company>> supports the application of the above-named project to the National Industry PhD Program, in partnership with <<Name of submitting University>>. In addition, the <<Name of agency/organisation/company>> listed on this application <<is/is not>> a body corporate.

If this application is successful, we agree to support <<name of employee>> as an Industry Researcher PhD candidate to undertake study and work concurrently, while paying full salary and benefits for the candidature duration, and to be responsible for all other relevant expenses. <<Name of agency/organisation/company>> agrees that <<name of employee>> will spend xx% of their time working on the project at <<Name of University>>.

In addition to the above, <<Name of agency/organisation/company>> will provide the following to the PhD Candidate and Project:

- Support for the PhD candidate for the duration of the Program on a part-time basis as agreed with the university;
- Access to <<list facilities, equipment, and other staff the PhD candidate will have access to, to facilitate their research>>; and
- <<Name of Industry Partner Supervisor/Advisor/Mentor>> will act as the Industry Partner supervisor on this project.

If this project receives funding from the National Industry PhD Program, other terms related to our collaboration with <<University>>, including IP sharing, confidentiality rights etc., in relation to the project, will be detailed in a separate Collaboration Agreement.

Both parties recognise and acknowledge that this letter is not a legal contract.

This letter of intent is hereby signed by the following authorized party for <<Name of agency/organisation/company>>

<<SIGNATURE BLOCK OF AUTHORISED INDIVIDUAL>>