

Non-Government Reform Support Fund

2022 Workplan

**Catholic Education Archdiocese of
Canberra & Goulburn**

Non–Government Reform Support Fund
Catholic Education, Archdiocese of Canberra & Goulburn – Workplan 2022

Summary of Workplan for 2022

CECG’s commitment to the National Priorities

Catholic Education Canberra Goulburn is highly committed to supporting the National Reform Agenda at both a national and territory level. In contribution to the many elements of the reform agenda Catholic Education Canberra Goulburn is contributing as follows:

NCCD

CECG has employed a number of dedicated NCCD Officers to work across our Schools to continue to provide the required support to teachers in their work with Students with Disability as part of the CECG NCCD project. This support extends to:

- Regular meetings with classroom support teachers and school NCCD teams. This includes completion of check-lists for all visits to ensure that there is standardised quality assurance for the support provided across all CECG schools. We also provide schools with relief teaching support to fulfil their obligations for making adjustments for Students with Disability and for evidence collection for NCCD;
- Regular communication about resources and professional learning available which relates to Students with Disability. This includes compliance dates and information as well as resources for professional learning in this space.
- Facilitation of staff meetings as requested by individual schools – Topics include Evidence collection, Moderation, Disability Standards for Education – introduction and refresher training, Understanding Categories of Disability, Writing a Personalised Plan (PP) with an NCCD lens, Goal setting for PPs.
- Professional learning for classroom support teachers each term during classroom support teacher network days. CST days are held each term. The NCCD team facilitates regular training to ensure that support teachers have current information about the NCCD process and expectations for evidence collection for Students with Disability (SWD). This training also focuses on preparation for the August Census and in particular the NCCD data collection about SWD. Evaluations (of CSTs and NCCD officers) are conducted after each meeting to ensure that schools NCCD needs are being met
- Provision of tools for schools to use for the moderation process. The NCCD team has designed a suite of tools and resources for schools to use when they are conducting school moderation each year in preparation for confirming their NCCD data, prior to the August Census. NCCD officers assist with moderation processes in many CECG schools during Term 2 each year through visits to schools to work side by side with teachers to guide the moderation of SWD who have PPs.
- One-on one support for teachers to write personalised plans. NCCD officers provide one-on-one support for ECTs and teachers returning from extended leave to write PPs. This support is provided at the invitation of the principal or CST.
- Professional learning resources focussed on teachers’ obligations in the areas of the Disability Discrimination Act and the Disability Standards for Education. The NCCD team has

written a suite of resources focussed on the DSE and DDA. Staff meetings can be delivered by the NCCD officers or CSTs can use the self-guided PowerPoint presentations.

In addition, we are also funding accessibility audits across our System to identify schools in which augmentation is required to better cater for Students with Disability.

This project is being funded through other mechanisms within our System.

NAPLAN and continued system wide approach to teaching and learning

Catholic Education is investing heavily in 2022 in professional learning and training for our teachers on curriculum, pedagogy and assessment. The Catalyst program is focusing on evidenced-based, high impact teaching practices to significantly improve student learning across our system. Through the use of our Microsoft Teams platform, we are able to connect and collaborate across our system, to provide all our schools and teachers with high quality instructional resources and materials.

We are focusing heavily on evidence-based assessment measures, including NAPLAN Year 3,5,7 and 9, which support us in measuring the success of our objectives to the Catalyst program being, every child is a competent reader and high impact teaching practices are visible in every classroom.

Our system of schools moved to online NAPLAN in 2021 and this will continue moving forward along with an in-depth analysis by leaders and teachers of student results and a where to from here approach with their learning. Curriculum scope and sequence documents have been developed linked to the Australian Curriculum and NSW Syllabuses, along with recommended resources and programs to support the best quality teaching occurring across all of our schools.

This project is being funded through other mechanisms within our System.

Improving Governance and Financial Management Practices

Specifically in relation to this the NGSRF, Catholic Education, Archdiocese of Canberra & Goulburn will focus its 2022 Work plan for the National Reform Agenda on the following national priority:

- improving governance and financial management practices in non-government schools to strengthen financial viability, improve business decision making and build resilience to mitigate unforeseen circumstances.

The 2022 initiative will be centred upon the implementation of a new modern cloud-based financial management system (TechnologyOne CiA) across all 56 schools in CECG.

TechnologyOne CiA will replace the existing financial management system in these 56 schools (MAZE) which is at the end of life.

TechnologyOne CiA will deliver:

- Automated accurate and timely reporting of key financial statements and operational metrics, which will lead to an improvement of the financial management within CECG and provide timely information in which to assist with more informed decision making.
- Remediation of inefficient, non-standardised, manual Finance processes;
- Improved billing and debt management processes and reporting through the integration of TechnologyOne CiA with the existing Compass student information system.

Summary of budget

Indicative budget Catholic Education, Archdiocese of Canberra & Goulburn 2022 workplan

Project	Activities	Reform support funding	Funding from other sources	Total project funding
Improving governance and financial management	IT Change Delivery Lead (Mar-22 to Nov-22)	\$116,230	\$0	\$116,230
Improving governance and financial management	IT Change Implementation Team for Implementation of TechnologyOne CiA Across 29 Schools (Mar-22 to Nov-22)	\$407,070	\$62,730	\$469,800
	Total funding for 2022	\$523,300	\$62,730	\$586,030

*Cloud subscription costs for TechnologyOne CiA Across 29 Schools (Mar-22 to Nov-22)

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CECG – Workplan 2022

Project title	Project description and activities	Indicative budget	Expected outcomes/ Overall achievements	Indicators of success
<p>1. Improving governance and financial management</p>	<p>This project will implement a new modern cloud-based financial management system (TechnologyOne CiA) across all 56 schools in CECG. TechnologyOne CiA will replace the existing financial management system in these 29 schools (MAZE) which is at end of life.</p> <p>The high-level rollout schedule is as follows:</p> <ul style="list-style-type: none"> • 1/03/2022 Pilot 2 schools • 1/05/2022 Rollout 3 schools • 1/06/2022 Rollout 8 schools • 1/06/2022 Rollout 8 schools • 1/11/2022 Rollout 8 schools • 30/11/2022 End 	<p>Reform support funding: \$523,300 Other funding: \$62,730</p>	<p><i>Automated accurate and timely reporting:</i></p> <ul style="list-style-type: none"> • Statement of financial position. <ul style="list-style-type: none"> ○ Budget vs Actuals. • Accounts Payable. <ul style="list-style-type: none"> ○ AP aged debtors ○ Payments due ○ Accounts in credit ○ Unapplied credits ○ Transaction summary • Closely watched numbers. <ul style="list-style-type: none"> ○ Cash balance ○ Enrolments ○ FTE <p><i>Remediation of manual financial processes:</i></p> <ul style="list-style-type: none"> • Bank reconciliations. • BAS returns. <p><i>Improved billing and debt management processes:</i></p> <ul style="list-style-type: none"> • AR aged analysis • Debtor arrangements and management 	<ul style="list-style-type: none"> • Successful implementation of TechnologyOne CiA to 29 schools completed on schedule and on budget. • Planned financial and operational metric reporting delivered to schools at cut-over to TechnologyOne CiA. • Administrative burden in schools lifted with reconciliations and compliance reporting performed by head office Finance team via TechnologyOne CiA. • Principals have significantly improved information to better manage the financial's of the Schools • CECG has improved oversight of the financial operations across all Schools and Service Areas.

The following 29 schools will be supported under these reform activities:

Jurisdiction	School Name
ACT	Good Shepherd Primary School
ACT	St Vincent's Primary School Aranda
ACT	St Francis Primary School Calwell
ACT	St Thomas More's Primary School
ACT	St Clare of Assisi Primary School Condor
ACT	Holy Trinity Primary School Curtin
ACT	St Monica's Primary School Evatt
ACT	St John the Apostle Primary School Florev
ACT	Holy Family Primary School Gowrie
ACT	Mother Teresa School Harrison
ACT	St Jude's Primary School Holder
ACT	St Michael's Primary School Kaleen
ACT	St Thomas the Apostle Primary School Kambah
ACT	St Benedict's Primary School Narrabundah
ACT	Holy Spirit Primary School Nicholls
ACT	St Joseph's Primary School O'Connor
ACT	Sacred Heart Primary School Pearce
ACT	St Matthew's Primary School Page
ACT	St Bede's Primary School Red Hill
ACT	St Anthony's Parish Primary School
ACT	St John Vinney's Primary School Waramanga
ACT	Rosary Primary School Watson
ACT	St Thomas Aquinas Primary School West Belconnen
ACT	Merici College Braddon
ACT	St Francis Xavier College Florey
ACT	St Claire's College Griffith
ACT	St John Paul II College Gungahlin
ACT	St Mary Mackillop College Tuggeranong